

CABINET

MONDAY 11 MARCH 2024
4.00 PM

Council Chamber - Town Hall
Contact – charlotte.cameron@peterborough.gov.uk, 01733 384628

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*Any agenda item highlighted in bold and marked with an * is a 'key decision' involving the Council making expenditure or savings of over £500,000 or having a significant effect on two or more wards in Peterborough. These items have been advertised previously on the Council's Forward Plan (except where the issue is urgent in accordance with Section 15 of the Council's Access to Information rules).*

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**MINUTES OF THE CABINET MEETING
HELD AT 4.00PM, ON
MONDAY 12 FEBRUARY 2024
IN THE COUNCIL CHAMBER, TOWN HALL, PETERBOROUGH**

To be read in conjunction with the agenda for the meeting.

Should you wish to listen to the debate had, please visit Peterborough City Council YouTube Channel and select [Cabinet 12/02/2024](#)

Cabinet Members Present:

Councillors Mohammed Farooq (Chair), Bisby, Elsey, Saqib Farooq, Hiller and Howard.

Cabinet Advisors Present: Councillors John Fox and Harper.

74. APOLOGIES FOR ABSENCE

There were no apologies for absence received from Members.

75. DECLARATIONS OF INTEREST

There were no declarations interest received from Members.

76. MINUTES OF THE CABINET MEETING HELD ON 15 JANUARY 2024

The minutes of the Cabinet meeting held on 15 January 2024 were approved as a true and accurate record.

77. PETITIONS PRESENTED TO CABINET

Mr Dale McKean, spoke on a petition, which had been presented previously to the meeting of the full Council, held on 24 January 2024. The petition, in respect of the future of Eye Youth Centre (as part of the Council's Localities Review) was referred to Cabinet by the Council (unanimously) as follows:

“Council acknowledges the petition from Mr McKean and proposes that the petition is referred to the February Cabinet meeting when the next steps in respect of the Eye Community Centre and Library will be considered and Cabinet will be able to take into account the petition and the comments made by members this evening as part of the consideration of the next steps. This will be in line with the work that is being done on the asset review. In the meantime, the communities and property teams, and myself (Councillor John Howard) as the Cabinet member responsible, will continue with the high level of engagement with Mr McKean to discuss the site and ensure when a decision is made it is suitable for the Eye community.”

RESOLVED that Cabinet consider the petition as part of the deliberations at Agenda Item 8 (Localities Assets Review – Update) (Minute No.81 below refers).

STRATEGIC DECISIONS

78. APPROVAL ON SPEND VIA CAMBRIDGESHIRE COUNTY COUNCIL'S DYNAMIC PURCHASING SYSTEM (DPS) FOR HOME AND COMMUNITY SUPPORT SERVICES

RESOLVED that the continuation of method of procuring and future predicted spend of up to £11,672,606 by procuring care at home support for Peterborough City Council Clients via Cambridgeshire County Council's Dynamic Purchasing System (CCC's DPS) for Home and Community Support Services, from 2nd March 2024 through to 31st October 2027, as an alternative way to meet the assessed needs of a Service User when the existing closed framework of providers was unable to meet demand, be authorised.

79. AWARD OF PSEUDO DYNAMIC PURCHASING SYSTEM (PDPS) AGREEMENT FOR SUPPORTED ACCOMMODATION SERVICES FOR YOUNG PEOPLE IN CARE AGED 16 – 18 AND FOR SEPARATED MIGRANT CHILDREN AND/OR FORMALLY SEPARATED MIGRANT CHILDREN WITH NO RECOURSE TO PUBLIC FUNDS

RESOLVED that:

1. The award of the Pseudo Dynamic Purchasing System (PDPS) to each of the successful bidders who tendered for the PDPS for Supported Accommodation Services for young people in care aged 16 – 18 and for separated migrant children and /or formally separated migrant children with no recourse to public funds, be approved.
2. The Executive Director of Adult Social Care and Commissioning be authorised to extend the Contract Term up to 2 years (x2 periods of 12 months) in accordance with the contract provisions.
3. The Executive Director of Adult Social Care and Commissioning be authorised to agree fee uplifts, (per annum) on the hourly rate and weekly core accommodation costs, subject to internal governance arrangements and the value given in the published Contract Notice.
4. The Executive Director of Adult Social Care and Commissioning be authorised, for future awards, to invite successful bidders to join the PDPS, as and when the PDPS had been reopened, throughout the duration of the Contract Term, within the contract provisions.

80. CAMBRIDGESHIRE AND PETERBOROUGH FALLS PREVENTION STRATEGY

RESOLVED that Peterborough City Council's role within the system-wide Cambridgeshire and Peterborough Falls Prevention Strategy, be endorsed.

81. LOCALITIES ASSETS REVIEW - UPDATE

RESOLVED that:

1. The Localities Assets Review's initial findings and recommendations for each of the sites highlighted in Phase One, as shown in Appendix 1 to the report, be approved.
2. The Executive Director of Corporate Services, in consultation with the Cabinet Member for Governance, be authorised to take all necessary steps to implement disposals where sites were deemed suitable as being surplus to requirements (up to a maximum disposal price of £500,000).
3. Where any proposed sale or repurposing of an asset was at a price in excess of £500,000 the decision to proceed be brought back to Cabinet for specific approval to dispose on a case-by-case basis.
4. Directors should continue to provide regular, quarterly updates to Cabinet on the progress of these sites.
5. The proposal to focus on the Council's education sites under Phase 2, where officers would work with Academies and Maintained Schools to investigate opportunities to improve community usage across buildings, to repurpose surplus properties and to divest of surplus land if deemed appropriate, be noted.
6. In respect of Eye Youth Centre, Officers should undertake further research into grant funding opportunities.

82. BUDGET 2024-2025 AND MEDIUM-TERM FINANCIAL STRATEGY 2024-2027

RESOLVED that:

1. **COUNCIL** be **RECOMMENDED** to **APPROVE**:
 - (i) The Medium-Term Financial Strategy 2024/27 outlined in Appendix A, which included the key financial assumptions, strategic direction, and estimated budget gaps in future years.
 - (ii) The Budget for 2024/25, outlined in Appendix B, which included: a) Funding and Council Tax Summary, which included a proposed Council Tax increase of 4.99% in 2024/25, 2025/26 and 2026/27; b) Detailed Revenue budgets and proposal detail; c) The Capital Budget (Programme) and d) Section 25 robustness statement.
 - (iii) The feedback from the budget consultation summarised in Section 4 of this report and outlined in Appendix C, along with the Council's response, which was outlined in Appendix O.
 - (iv) The Reserves commitments outlined in Section 2 of the budget report and the draft Reserves Strategy and Policy outlined in Appendix D, which set the future direction of travel and planned use of reserves.

- (v) The Treasury Management Strategy outlined in Appendix E, which had the fundamental roles of managing external investments, ensured debt was prudent and economic, outlined the Prudential Indicators and ensured that decisions complied with regulation.
- (vi) The draft Capital and Investment Strategy outlined in Appendix F, which managed its assets and investment resources to help achieve the strategic priorities of the Council.
- (vii) The outline Asset Management Plan (AMP), as set out in Appendix G, which set out principles for managing the Council's assets in the most efficient and effective manner and the direction of travel for future years while a more detailed and refreshed AMP was developed.
- (viii) The newly introduced Sales, Fees and Charges Policy, as outlined in Appendix H, and the full Sales, Fees and Charges Schedule for 2024/25, as outlined in Appendix I.
- (ix) The Dedicated Schools Grant and the Schools Budget 2024-25, as set out in Appendix J.
- (x) The Council Tax Resolution for 2024, which set out the Council Tax requirement and precepts and included those from the Parish Councils, the Police and Crime Commissioner for Cambridgeshire, Cambridgeshire and Peterborough Fire Authority and the Cambridgeshire and Peterborough Combined Authority, as outlined in Appendix K.
- (xi) The increase in the level of Council tax premiums in line with Section 2.5.
- (xii) The Budget Virement Rules outlined in Appendix L, which set out the financial approval limits for transferring budgets between different cost codes and directorates.
- (xiii) The Equality Impact Assessments outlined in Appendix M, which had been completed for all major budget proposals.
- (xiv) The Carbon Impact Assessments outlined in Appendix N, which had been completed for all major budget proposals.
- (xv) The Discretionary Rate Relief Scheme, as referred to in section 2.6, and as outlined in Appendix P.

MONITORING ITEMS

83. BUDGET CONTROL REPORT DECEMBER 2023 - QUARTER 3

RESOLVED that:

1. The budgetary control position for 2023/24, as of 31 December 2023, which outlined a forecast overspend of £2.1m, be noted.

2. The key variance analysis and explanations, which were contained in Section 4.2 and Appendix A to the report, be noted.
3. The Council's Capital Programme performance, as outlined in Section 4.6, be noted.
4. The Council's performance with respect to Business Rates (NNDR) and Council Tax Collection, as outlined within Appendix B to the report, be noted.

84. PCC RESPONSE TO THE FOURTH INDEPENDENT IMPROVEMENT AND ASSURANCE PANEL REPORT

RESOLVED that:

1. Having considered the fourth report of the Independent Improvement and Assurance Panel, the action to be taken as a result, be agreed.
2. The report, PCC's response to it and the progress being made with the delivery of the Improvement Plan, be endorsed.

Leader
4.00pm to 5.05pm
12 February 2024

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CABINET	AGENDA ITEM No. 5
11 MARCH 2024	PUBLIC REPORT

Report of:	Stephen Taylor, Executive Director: Adult Social Care and Commissioning	
Cabinet Member(s) responsible:	Cllr Ray Bisby Cabinet Member for Children's Services	
Contact Officer(s):	David Rhodes, David.rhodes@peterborough.gov.uk	Tel. 07752 036834

CONTRACTS FOR POST 16 ALTERNATIVE EDUCATION SERVICES

RECOMMENDATIONS	
FROM: Executive Director of Adult Social Care and Commissioning	Deadline date: 11 March 2024
<p>It is recommended that Cabinet authorise the Executive Director for Adult Social Care and Commissioning to award and enter into contracts for placements relating to the provision of Post 16 Alternative Education services and subsequent spend from 1 April 2024.</p>	

1. ORIGIN OF REPORT

1.1 This report is Executive Director of Adult Social Care submitted to seek approval for the use of the Post 16 Alternative Education Framework and subsequent spend.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to seek approval for the use and subsequent spend of the Post 16 Alternative Education Framework.

The report also seeks to delegate approval to the Executive Director of Adult Social Care & Commissioning to extend award call of contracts from the Framework.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.8. To determine policies or strategies that will have a significant impact on two or more wards.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan? No	If yes, date for Cabinet meeting	n/a
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4. BACKGROUND AND KEY ISSUES

4.1 In September 2020, Children's Commissioning (then joint across Peterborough City Council & Cambridgeshire County Council) conducted a review and collated a subsequent report in relation to Post 16 provision across Cambridgeshire and Peterborough. Papworth Trust was also commissioned by the Executive Director of People & Communities to produce an independent review and report with recommendations in August 2021.

This led to a proposal, approved by the Joint Commissioning Board in August 2022, for the development of a Post 16 Framework that would provide young people with a list of alternative education providers that are quality assured with an agreed pricing structure.

Cambridgeshire County Council procured a pseudo dynamic purchasing system framework as the lead commissioner and the council was named as a user of the framework to call-off contracts from service providers under the framework. The procurement was undertaken in accordance with the light touch regime under the Public Contracts Regulations 2015.

Bids from providers were invited from July 2023 and the tender closed in September 2023; 15 providers submitted bids to join the framework. Evaluation and moderation took place in October 2023.

The Evaluation and Moderation Panel included representatives from both PCC and CCC Children's Commissioning Services, Preparing for Adulthood Lead in CCC and a young person's representative from PCC.

The panel agreed to award 10 contracts; award letters were sent out by CCC Procurement in December 2023. The framework is due to go live in March 2024 for 5 years with an option to extend for a further two periods of 24 months and a further period of 12 months. As Cambridgeshire County Council was the Lead Commissioner, the necessary approvals were sought and granted from CCC's Children and Young People's Committee in June 2023; this included approving the tender, alongside subsequent call offs and award. In order for PCC to call off the framework, approval is required from Cabinet.

5. CORPORATE PRIORITIES

5.1 1. The Economy and Inclusive Growth

The Post 16 Framework will provide opportunities for young people 16-25 with additional needs to have access to a range of opportunities to increase their independence and have a greater role in society as they develop through their education.

Carbon Impact Assessment: The post 16 alternative education is already commissioned. The proposal is to put a framework around the provision to monitor and improve quality and provide a clear pricing structure and to provide more choice for the 16-25 cohort with complex needs. It is, therefore, anticipated that the project will have a neutral impact.

2. Our Places & Communities

The development of the Post 16 Framework will provide more opportunities for young people aged between 16 & 25 to improve their employability; thereby increasing their wellbeing and sense of self-worth.

3. Prevention, Independence & Resilience

By supporting young people with the most complex needs who are not able to access mainstream colleges, the Post 16 Framework helps them to remain in their local communities; increasing their resilience and helping them towards a more independent lifestyle.

4. Sustainable Future City Council

By providing further choice and building good relationships with independent and third sector providers the Post 16 Framework will help encourage new providers to provide a quality and value for money Post 16 offer within Peterborough.

6. CONSULTATION

6.1 Consultation has taken place with Family Voice in May 2023 around the implementation of the Post 16 Framework, and consultations have taken place with the Access Champions who represent the voice of young people around the implementation of the Post 16 Alternative Education Framework in June 2023. In both cases, the groups welcomed the process as it will widen options for young people and ensure a quality assured value for money education experience for those with the most complex needs.

6.2 We would look to consult with our schools and colleges once the framework is up and running to ensure the framework is used to its full capacity.

Children's Commissioning will also look to consult with our colleagues in Adult Commissioning to form a link with the Adult Day Care Framework which is also being developed.

6.3 *Has this recommendation been considered by the below? If not, please provide reasoning.*

This paper went to Cabinet Policy Forum on the 26 February 2024 and Corporate Leadership Team on the 20 February 2024.

Please also consider whether the recommendation should also be considered by the following:

- *Financial Sustainability Working Group (FSWG)*
- *Group Leaders' Meeting*
- *All Party Policy (APP)*

As the recommendation is not contentious it was not deemed necessary to share with these groups.

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 To improve and widen the opportunities for the 16-25 age group in Further Education; this will result in better outcomes for young people with special educational needs and disabilities in terms of employment opportunities, academic attainment and independent living.

8. REASON FOR THE RECOMMENDATION

8.1 The reason for the recommendation is so that PCC can use the Framework which will support the aim below:

PCC had a local area inspection under the SEND Local Area inspection framework in 2019. As a result, 5 areas of weakness were identified; these were reviewed in a Local Area Revisit in January 2022. The revisit found 4 areas of weakness had made progress, however Weakness 5 was found to have made insufficient progress:

'The provision for young people aged 18-25 is not sufficiently developed to make sure that young adults have the full range of opportunities and support that they need as they move through into adulthood.'

This resulted in an Accelerated Action Plan being requested by the Department for Education, sighting how the Council would rapidly address the weaknesses, this included a commitment to developing a robust framework of post 16 provision, co-produced with children and young people and broadening the range of opportunities available to children and young people.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 The alternative to commissioning Post 16 Alternative Education through a Post 16 Framework would be to continue with current arrangements; this would include 'spot purchasing' on a case-by-case basis. This limits the opportunities for young people in terms of a choice of provision. Spot purchasing does not afford the same level of due diligence as providers are not subject to

the same quality assurance processes as are required to join a framework. In addition, spot purchasing does not provide a consistent pricing arrangement, whereas the Framework has a built-in pricing structure with arrangements for fee changes built into the specification; this supports PCC in financial forecasts and ensures value for money.

10. IMPLICATIONS

Financial Implications

- 10.1 PCC has a current commitment of £428,339 per annum for 17 learners accessing post 16 alternative provision across 4 providers via a Spot Purchase arrangement. The introduction of the Framework will increase the choice of Post 16 provision and therefore could lead to more young people choosing this option who may not be accessing education at the moment. However, a clear pricing schedule will ensure that PCC are able to more accurately forecast. The current spot purchase arrangements will move over to the Post 16 Framework which will help Children's Commissioning to negotiate a more consistent costing arrangement. The Framework is not a new spend as the service is currently using providers under a spot purchasing arrangement.

Legal Implications

- 10.2 The procurement by Cambridgeshire County Council was undertaken in accordance with the Public Contracts Regulations 2015.

Local Authorities have duties under section 14 of the Education Act 1996 to ensure there is a sufficiency of school places available to meet the needs of all children and young people living within the authority area, or for whom they have responsibilities. This includes having regard to the need to secure provision for children and young people with Special Educational Needs and Disabilities, and to keep these arrangements under review in line with section 315 of the 1996 Act.

Equalities Implications

- 10.3 An Equality Impact Assessment was carried out when the Post 16 Framework was formulated jointly with Cambridgeshire County Council. Children's Commissioning will undertake an Equality Impact Assessment specifically related to Peterborough City Council

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

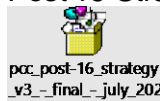
- 11.1 SEND Sufficiency Statement 2021-2024



CCC CYP Committee June 2023



Post 16 Strategic Plan August 2023



12. APPENDICES

- 12.1 *None.*

CABINET	AGENDA ITEM No. 6
11 MARCH 2023	PUBLIC REPORT

Report of:	Stephen Taylor, Executive Director: Adult Social Care & Commissioning	
Cabinet Member(s) responsible:	Cllr Bisby - Cabinet Member for Children's Services	
Contact Officer(s):	Jo Leggett, Commissioning Manager for Children in Care	Tel. 01733 863840.

TRANSLATION AND INTERPRETATION SERVICES
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RECOMMENDATIONS	
FROM: Executive Director: Adult Social Care & Commissioning	Deadline date: March 2024
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> 1. Approve the Direct Award to Language Line TI under the Eastern Shires Purchasing Organisation (ESPO) Framework 402_20 Language Services Lot 1c Managed Service for Language Services - Local Government and Wider Public Sector, to provide Interpretation and Translation Services to Peterborough City Council for a period of 4 years (including extension period up to 2 years) and a contract value of £258,000 per annum. The contract shall commence on 8 May 2024. 2. Delegate approval to the Executive Director of Adults Social Care & Commissioning to extend the Contract Term up to 2 years (2 periods of 12 months) in accordance with the contract provisions. 	

1. ORIGIN OF REPORT

1.1 This report is submitted to Cabinet as this is a key decision resulting in expenditure over £500,000.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to seek approval through Cabinet to Direct Award the Interpretation and Translation Services contract to Language Line TI under the Eastern Shires Purchasing Organisation (ESPO).

Approval to award is sought from Peterborough City Council Cabinet as this constitutes a key decision for Peterborough as the expenditure will be in excess of £500,000. This is not new expenditure as finances are already budgeted for these services.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.5:

To make decisions on actions relating to the awarding, assigning and termination of contracts over £500k, and waiving or granting exemptions to Contract Regulations where contracts are over £500k, with the exception any time-critical, operational, or routine decision, which may be determined by the relevant portfolio holder.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	No	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Context

4.1.1 Translation services are part of the council's Public Sector Equality Duty. The service meets this obligation by ensuring accessibility for people and communities that we serve. For those people who have difficulties communicating in English, whether due to language barriers or disability, access is enabled through the use of interpretation and translation services. This is a corporate contract which is commissioned and contract managed by Children's Commissioning (as Children's Services is the primary user of this service).

4.1.2 In 2018/19, the council entered into a 3-year call-off contract, and in 2022 an options appraisal was completed with the decision to direct award to Capita Translation and Interpretation, via the NHS Shared Business Services (SBS), and the translation and interpretation framework was identified as the best option. Capita subsequently was bought out by Language Line TI in December 2022. It was decided due to restrictive timescales that the council should directly award the contract for an interim period to Language Line TI. Exemption Report E001188 dated 6 July 2023, for a period of 6 months.

4.1.3 The existing direct award contract for translation and interpretation services expired in November 2023, and due to limited resourcing at a time when Cambridgeshire and Peterborough were decoupling, Exemption Report E001188 dated 6 July 2023 was approved for a further 6 months to Language Line; this arrangement expires 7 May 2024.

4.1.4 For the purposes of this paper, data has been analysed for the financial year 2022/23, and parts of the current (2023/24) financial year.

4.2 Budget and Spend

4.2.1 The annual budget for translation and interpretation services is £170,000. In 2023/24, Peterborough City Council is forecast to spend £208,000, resulting in an estimated overspend of £38,000. The 2024/25 financial year budget has been set at £258,000, accounting for increases to demographic demand within this contract.

4.2.2 Since the start of the current contract in April 2018 until March 2023, there was a 37% increase in the annual spend (from £146,675 to £200,269). Due to Peterborough's rapidly growing population, and national migration, these increases are expected to continue. As such, a contract value of £1,032,000 is forecast as the total contract value for the four-year life of this recommended contract award (inclusive of extension periods).

4.3 Usage and Performance

4.3.1 The translation and interpretation service is accessed by teams across Peterborough City Council, and analysis of data within the table below evidences that the overall fulfilment delivered by Language Line is successful and meets need and demand. Please note that the below table does not include telephone calls and translation of documents as these are fulfilled with 100% fulfilment rates.

Face to Face and Pre-booked calls	2022/2023	April 2023-Jan 2024
Total Jobs	2258	2134
Overall Fulfilment %	91%	92%
Complaints	8	2
Compliments	1	1

4.3.2 Further analysis and discussions with the Family Safeguarding Team confirmed that high usage is due to this being the team which has had the highest numbers of court proceedings. Some proceedings have had an international element where multiple documents have needed to be translated. There have also been domestic cases where parents' first language is not English, and the courts and parents have requested that the documents are translated to their native language. Meetings for these families are often very complex with life changing decisions being made for children and their families. Good practice would require that families are offered face to face interpreters where possible in situations as complex as these.

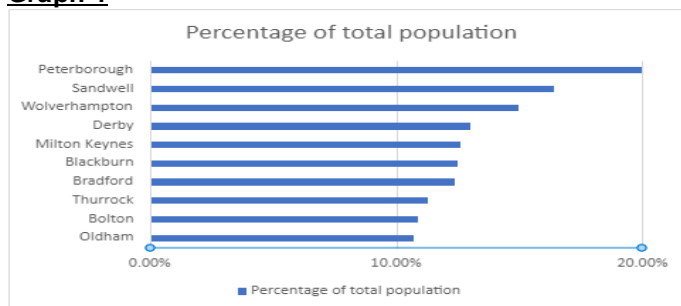
4.4 **Future Demand**

4.4.1 Data reviewed from the [2023 Joint Strategic Needs Assessment \(JSNA\)](#) shows that the population growth in Peterborough has increased by 17.4% between 2011 and 2021 and is forecast to increase by a further 9% by 2031. (Table 2)

Year	Population	% increase
2011	183,630	
2021	215,670	17.4%
2031	235,160	9% increase is forecast

4.4.2 As of 2021, in Peterborough the percentage of people whose main language is English had decreased from 83.9% in 2011 to 80% (2021). [The Joint Strategic Needs Assessment \(JSNA\)](#) highlights that in comparison to the top 10 statistical neighbours, Peterborough has the highest population of those whose main language is not English, cannot speak English or cannot speak English well. (Graph 1)

Graph 1



The above statistics demonstrate that there is and will continue to be a growing need for quality translation and interpretation services for the residents of Peterborough and this service is essential in ensuring that Peterborough City Council meets its statutory requirements and duty of care under the Equality Act 2010.

4.5 **Procurement Process**

4.5.1 Procurement and Children's Commissioning deemed that the best option for the recommissioning of interpretation and translation services was to utilise an existing framework. Following top level evaluation, Eastern Shires Purchasing Organisation (ESPO) Framework 402_20 Language Services Lot 1c Managed Service for Language Services - Local Government and Wider Public Sector was chosen due to competitive pricing and to ensure compliance. Direct Award via a framework carries very little risk as it is a compliant route to market. The framework allows for either mini competition or Direct Award. ESPO have completed the compliant tender process in accordance with UK legislation and suppliers awarded are aware that call off may be via Direct Award.

Benefits to direct award under this framework include:

- The framework is compliant with UK/EU procurement legislation.
- Service providers listed on the framework have been assessed for their financial stability, track record, experience plus technical and professional ability.

- Pre-agreed terms and conditions to underpin all orders, therefore no need to worry.
- The framework has been established in conjunction with a range of customer groups to ensure all requirements are covered.
- Pricing has been established based upon the type of linguist required in order to ensure customers are not overpaying for services.
- The framework covers new technologies in the market (such as video interpretation services), helping to reduce costs and allowing services to be accessed immediately.

- 4.5.2 Following analysis of costings of the 10 providers currently on the ESPO Framework the average annual cost, based on Peterborough City Council's usage in 2022, is £178,331.70. This usage is not reflective of forecasted future demand but provides a benchmark against which recommendations to award the contract can be made.
- 4.5.3 Language Line TI's annual total, based on Peterborough City Council's usage in 2022, is £162,553.47 which is significantly less than the average. Following evaluation of the suppliers on the ESPO Framework, Language Line TI were determined to offer the best value for money for the Authority taking into account the cost of implementation and mobilisation should we move to a supplier that was slightly cheaper.
- 4.5.4 The Direct Award of this contract to Language Line TI will also remove any requirement for an implementation plan and mobilisation period due to them being the incumbent provider.
- 4.5.5 Direct Award to Language Line TI will offer continuity of service to the Council and will guarantee there will be no break in service, as the systems are already embedded and understood by the Council teams who require access to these.
- 4.5.6 Language Line TI has a proven track record of working successfully with Peterborough City Council, and although there are issues raised regarding the accessibility of Face to Face interpreters, this is known to be a nationwide issue since Covid 19 where interpreters are not as amenable to travelling long distances to attend face to face appointments, offering the booking as MS Teams calls. Despite this, Language Line TI has demonstrated that in 2022 they fulfilled 90% of service requests and can meet our volumetric demands, quality and price expectations. The provider has a full understanding of the needs of Peterborough City Council and the direct award of this contract to Language Line will remove the requirement for an implementation period thus minimising any service disruption due to them being the incumbent supplier.
- 4.5.7 It is recommended that the council proceeds to direct award to Language Line TI under the Eastern Shires Purchasing Organisation (ESPO) Framework. The Direct Award would commence on 8 May 2024 for an initial period of two years with the option to extend for two further periods of 12 months (giving a total contractual term of four years). This approach provides Peterborough with opportunities to consider the fast-paced development of technology and the possibility that new systems and innovative tools could evolve increasing the need to consider alternative options in the future.
- 4.5.8 Childrens Commissioning is aware of an alternative service for the translation of documents with Amazon Translate, which would reduce the cost of translation of documents significantly and has the potential to generate savings. This is currently being explored to understand more about the service and how Peterborough City Council can utilise this. Procurement have confirmed that the contract with Language Line TI is not exclusive and therefore we do not have to use all/any of their services and, therefore, utilising this service would not affect the contents of this paper or the recommendation to Direct Award to Language Line TI.
- 4.5.9 The contract will commence on the 8 May 2024, and thereafter will be subject to quarterly contract monitoring as a minimum, during which Commissioning will evaluate and monitor the service provided ensuring continued delivery of a good quality, timely service, with high fulfilment rates delivered within the budgetary envelope.

5. CORPORATE PRIORITIES

5.1 The recommendation contributes to the Council's Corporate Policies as follows:

Peterborough is a diverse city with people of many different backgrounds and life experiences. In serving such a diverse population, the Council aims to ensure there is equality of opportunity and access to services.

Interpretation and Translation Services enable all people including children, parents, carers, families and the general public to have equal access to the Council's services and information, have their needs identified and met, and participate in and contribute to the services they receive.

Interpretation and Translation Services also ensure some of the following:

- non English speaking residents are able to access essential services
- ensure people can take part in the democratic process (eg registering to vote)
- support local community groups or intermediaries working directly with new migrants or non English speaking communities
- enable people to function in society and understand rules such as parking controls, rubbish collection
- ensure compliance with legislation and ensure that no-one is disadvantaged because of their inability to communicate.

All of the above apply to the following Council's Corporate Priorities:

1. Our Places & Communities
 - Places and Safety
 - Lives and Workplaces
 - Jobs and Money
2. The Economy & Inclusive Growth
 - Environment
 - Homes and Workplaces
 - Jobs and Money
3. Prevention, Independence & Resilience
 - Educations and Skills for All
 - Adults
 - Children
4. Sustainable Future City Council
 - How we Work
 - How we Serve
 - How we Enable

6. CONSULTATION

6.1 Feedback from some of the services who use the Interpretation and Translation service was gained and taken into consideration when writing this report.

6.2 Future engagement will be undertaken with all services within Peterborough City Council who access the Translation and Interpretation Services to gain feedback which will be used to inform service development.

6.3 *This recommendation has been taken to:*

- *Corporate Leadership Team (CLT) - 20 February 2024*
- *Cabinet Policy Forum (CPF)- 26 February 2024*

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 Translation services are part of the Council's Public Sector Equality Duty. The service meets this obligation by ensuring accessibility for people and communities that we serve. For those people who have difficulties communicating in English, whether due to language barriers or disability, access is enabled through the use of interpretation and translation services.

The key benefits of the contract will be:

- Enable accurate and timely interaction with varied user groups including our most vulnerable Adults and Children
- Honouring our duty to residents under the Equality Act 2010 to provide equal access to essential services and support.
- Ensure that key information where a translation need is identified is communicated effectively through spoken, written or non-spoken word processes.
- To ensure that all residents regardless of their language or ability are enabled to understand their rights and obligations.
- The Council is compliant with its Contract Rules.

8. REASON FOR THE RECOMMENDATION

8.1 This report seeks Cabinet approval for the direct award of a contract for Translation and Interpretation Services to Language Line TI via the Eastern Shires Purchasing Organisation (ESPO) Framework.

The Council has a Public Sector Equality Duty under the Equality Act 2010 to provide its residents with equal access to the support and services we provide, which may bring about additional translation and interpretation requirements.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 **Do nothing.**

This option would result in the Council failing to deliver on its legislative requirements and duty of care under the Equality Act 2010 and would mean that the Council would not be meeting its statutory duties in ensuring fair treatment to all. To do nothing could result in uncontrolled spending on Interpretation and Translation services due to having no formal contract in place. There would be an increased risk of overspending due to having to spot purchase services with unagreed and fluctuating prices. In addition, not having this service covered by a corporate contract with centralised management could mean delays, cancellations, non-delivery and the inability for volume/diverse language requirements to be met, potentially putting residents at a disadvantage.

Full Procurement exercise or Mini Competition via the existing framework

It is estimated that to conduct a mini competition or full procurement exercise including evaluating the tenders, implementation periods, implementing new IT systems, delivering training for Council services in accessing the new provider services, along with settling in a new supplier would take considerable officer time and resources which would far outweigh any cost avoidance or savings that a new provider could potentially deliver. Taking this into consideration this option was not considered to deliver the best value for money for the Council.

Childrens Commissioning are aware of an alternative service for the translation of documents with Amazon Translate which would reduce the cost of translation of documents significantly and has the potential to generate savings. This is currently being explored to understand more about the service and how Peterborough City Council can utilise this. Procurement have confirmed that the contract with Language Line TI is not exclusive and therefore we do not have to use all of their services and therefore utilising this service would not affect the contents of this paper or the recommendation to Direct Award to Language Line TI.

10. IMPLICATIONS

Financial Implications

- 10.1 The 2024/25 financial year budget has been set at £258,000, accounting for increases to demographic demand within this contract. The prices for Language Line TI under the ESPO framework will be fixed over the term of the contract.

Legal Implications

- 10.2 Eastern Shires Purchasing Organisation (ESPO) Framework 402_20 for Language Services has been extended, expiring on 30 May 2024, therefore the Council shall call-off services via Lot 1c Managed Service for Language Services - Local Government and Wider Public Sector. The call-off process has been conducted in accordance with the framework, and the Council shall enter into a contract with Language Line TI.

Equalities Implications

- 10.3 An Equality Impact Assessment was completed at the start of the commissioning process which outlined a positive impact on particular individuals and groups.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 N/A

12. APPENDICES

- 12.1 None.

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CABINET	AGENDA ITEM No. 7
11 MARCH 2024	PUBLIC REPORT

Report of:	Jyoti Atri, Director for Public Health	
Cabinet Member(s) responsible:	Cllr Saqib Farooq, Cabinet Member for Adults & Health	
Contact Officer(s):	Raj Lakshman, Public Health Consultant Lead for Children & Clinical Policies	Tel. 07905989337

HEALTHY CHILD PROGRAMME RECOMMISSIONING

RECOMMENDATIONS	
FROM: <i>Jyoti Atri, Director for Public Health</i>	Deadline date: 11/03/2024
<p>The Cabinet is asked to approve the following recommendation:</p> <p>For Peterborough City Council to jointly re-commission the Healthy Child Programme as an integrated service with Cambridgeshire County Council, across Peterborough and Cambridgeshire. The parties shall collaborate for the duration of the joint commission of this service, which shall result in each local authority entering into separate contracts with the successful service provider(s).</p> <p>The subsequent contractual arrangements, which shall commence on 1 April 2025, between Peterborough City Council and a successful service provider(s), including duration and value, will be presented to Cabinet for approval in advance of the new arrangement commencing.</p>	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to Cabinet following consultation with the Peterborough City Council (PCC) Corporate Leadership Team (CLT) on 23rd January 2024 and Cambridgeshire County Council (CCC) Corporate Leadership Team on 12th February. Both CLTs have recommended an integrated service.

2. PURPOSE AND REASON FOR REPORT

- 2.1
1. The purpose of this report is to present Cabinet members with the two re-commissioning options relating to the Healthy Child Programme. This paper sets out the existing arrangements regarding Public Health funded provision of the Healthy Child Programme (HCP 0-19) across Peterborough and Cambridgeshire which are due to end 31st March 2025.
 2. The reason for this report is to obtain views and authorise a re-commissioning decision allowing Officers to proceed with the re-commissioning process.
 3. Once a decision is agreed on this, reports will be brought to the Cabinet to consider 'what to include' in the 0-5 and 5-19 elements of the HCP and the approach to commissioning (which will look at options including Section 75 Agreements, procurement using the new Provider Selection Regime or In-house options).
- 2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.5:

To make decisions on actions relating to the awarding, assigning and termination of contracts over £500k, and waiving or granting exemptions to Contract Regulations where contracts are over £500k, with the exception any time-critical, operational, or routine decision, which may be determined by the relevant portfolio holder.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	YES	If yes, date for Cabinet meeting	11th March 2024
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4. **BACKGROUND AND KEY ISSUES**

4.1 **CURRENT COMMISSIONING ARRANGEMENTS**

The Healthy Child Programme (HCP) which includes Health Visiting 0-5 and School Nursing 5-19, is a national public health programme with an overarching ambition to achieve good outcomes for all children from pregnancy through to 19 years of age. It is delivered at 4 levels- community, universal, targeted and specialist. It is 'Universal in Reach and Personalised in Response'.

Delivery of the Healthy Child Programme is funded through the Public Health Grant, and therefore Local Authorities are subject to the Public Health Grant conditions, which include prescribed (mandated) and non-prescribed (non-mandated) functions. Further details on the programme can be found in section 4.2.

A single Section 75 Agreement has been in effect as of 1st October 2019 between Cambridgeshire County Council (CCC), Cambridgeshire Community Services (CCS) and Cambridgeshire and Peterborough Foundation Trust (CPFT) for delivery of an integrated 0-19 HCP service covering Peterborough and Cambridgeshire, with the two NHS trusts working together delivering this service under a 'Joint Venture' agreement.

A separate Delegation and Partnership agreement is in place delegating commissioning functions of the HCP by Peterborough City Council to Cambridgeshire County Council to enable this collaboration to work effectively. The existing arrangements are in place until 31st March 2025.

The current 23/24 contract value for Peterborough is £4,092,144 per annum and the Cambridgeshire value is £9,126,108 per annum. The approximate split between spend on 0-5 and 5-19 elements are shown in the table below.

	PCC	CCC
0-5 HCP (Health Visiting provision including Family Nurse Partnership)	£3,314,637 pa	£7,392,148 pa
5-19 HCP (School Nursing provision including Vision Screening)	£777,507 pa	£1,733, 960 pa
Total 0-19 HCP	£4,092,144 pa	£9,126,108 pa
Total	£13,218,252 pa	

It is important to note that since this is a single integrated service spanning Peterborough and Cambridgeshire, there are a number of shared posts particularly at senior (leadership & management) and specialist level, which are presently delivering financial efficiencies for both Authorities. Additional costs would be incurred if the services were delivered separately, either by age category or by geography.

4.2 **OVERVIEW OF THE HEALTHY CHILD PROGRAMME**

The HCP is an evidence-based national programme focussed on improving health outcomes and reducing inequalities at individual, family and community levels. It is considered a holistic

programme which requires a system response routed in partnership, integration, communication and multi-agency working to meet its set ambitions.

Provision of the HCP is funded through the Public Health Grant, and therefore Local Authorities are subject to the Public Health Grant conditions. The conditions include:

Prescribed functions – this includes the mandated elements of the 0-5 programme (Regulation requires all families with babies to receive five health checks before their child reaches 2 and a half years of age as described in the Healthy Child Programme 0-5 years) and demonstrated below. (Please note that the 3-month and 6-month contacts are not mandated but are instead suggested additional contact points).



Non-prescribed functions – Children’s 0-5 non-mandated elements, and Children’s 5-19 public health programmes (schedule of interventions recommended below), including vision screening.



Integral to the Public Health funded element and achieving both the prescribed and non-prescribed functions of the programme, is the unique role of the Specialist Community Public Health Nurse (known in the system as Health Visitors and School Nurses). National guidance recognises that this specialist trained workforce are leaders of the HCP, using their trained clinical judgement and public health expertise to identify health needs early, determine potential risk, and provide early intervention to prevent issues escalating. These Public Health nurses provide continuity of care and undertake a ‘navigation role’ to support families through the health and care system. It is however acknowledged that whilst Health Visitors and School Nurses should lead on programme delivery, the offer is supported by a skill-mix of other staff such as community staff nurses, assistant practitioners, and partner organisations through multi-agency working.

Locally, commissioners have worked closely with the delivery Providers to continually revise the Peterborough and Cambridgeshire HCP staffing model in response to sustained challenges in recruiting to Health Visitor and School Nurse roles. There is also an acknowledgement that some functions of the programme could be more effectively delivered through a skill mix model, led by the specialist public health nursing workforce. Using a locally designed demand and capacity tool, a new skill mix model has been agreed that builds on strong relationships with local universities and supports improved career pathways to support recruitment and retention. This is currently being implemented.

4.3 PERFORMANCE

The service continues to experience challenges with capacity, including difficulties surrounding recruitment & retention, alongside adapting delivery to meet the changing needs of the population- increasing population numbers and increasing complexity of families' needs. Despite this, during the term of the current Section 75 Agreement, the HCP:

- Designed and launched a new Peterborough and Cambridgeshire Children's Health website which provides digital self-help support and guidance for families. [Home - NHS Children's Health \(cambspborochildrenshealth.nhs.uk\)](https://www.nhs.uk/childrens-health/cambspborochildrenshealth.nhs.uk)
- 87% of families in Peterborough and Cambridgeshire now receive their new birth visit within 14 days and 82% of 6–8-week checks within 8 weeks, which is a significant improvement on previous years, where it has been as low as 40%. If we include families receiving these contacts outside of timescales the percentages rise to 97% and 94%, above the locally set performance target.
- Although performance within timescales remains below the locally set performance targets of 95% and 90% respectively the Providers are prioritising a face-to-face offer and working hard to ensure performance remains in an upward trajectory and continues to improve.
- The percentage of 2.2-2.5-year reviews being completed within timescale in Peterborough and Cambridgeshire has continued to improve over the last year, with 74% now being completed within timescale and the Provider are continuing to work to meet the locally set target of 90%. However this is a challenging target to meet as many families 'do not want' or 'do not attend' many of these later appointments.
- Breastfeeding prevalence is improving and is higher than the national average of 49%; In 2023_24 Quarter 3, 53% of infants in Peterborough and 61% of infants in Cambridgeshire are partially or fully breastfed at 6-8 weeks.
- The service received 12,106 calls to their #CallUsTextUs service in 23_24 Quarter 2, with the highest number being from families seeking support regarding minor illnesses, breastfeeding and their child's development.
- They received 1,035 texts from young people to 'ChatHealth' (a confidential Text messaging service for 11-19 year olds) during the last quarter, most seeking support for their emotional health and wellbeing.
- 92% of reception children received vision screening in 23_24 Quarter 2 and the Providers successfully caught up on a backlog during the pandemic by temporarily extending the offer into year 1 and introducing community clinics.
- The Family Nurse Partnership (FNP) supported 142 vulnerable teenage parents in the last year. Referrals of teenage parents to FNP is currently higher than places available.
- During the last quarter, 696 children and young people had an 'open case' with a school nurse, and 295 received 4+ sessions of support by the end of intervention which uses a Goals-based approach.
- The HCP delivered the 3rd year of the Getting Ready for Change questionnaires at key transition points (Reception, Year 6, Year 11). This supports families, children and young people in assessing and identifying health needs alongside offering signposting to support.

4.4 **OPTIONS APPRAISAL- INTEGRATED VS SEPARATE SERVICES FOR CAMBRIDGESHIRE AND PETERBOROUGH**

An integrated service across Peterborough and Cambridgeshire

In December 2018 it was agreed to bring together the Healthy Child Programme delivery across Peterborough and Cambridgeshire into a single integrated programme. Since this arrangement has been in place, the following improvements and successes have been achieved:

- The two Providers developed an integrated and streamlined management structure and single service across Peterborough and Cambridgeshire, delivering a joint leadership and management structure, supported by 3 locality teams (Peterborough, North Cambridgeshire and South Cambridgeshire) providing increased resilience across the service and opportunities for sharing data and learning.
- Changing the support for teenage parents through retaining the Family Nurse Partnership for those young parents who are most vulnerable under a single supervisor, but enhancing access for all teenage parents, to extend beyond the universal mandated offer.
- Creating a single 'vision screening' team across the wider geography, enabling efficiency savings, resilience in a very small team, and improved relationships with colleagues in acute settings (specialist orthoptists).
- Redesigning universal access to advice by increasing access to immediate advice and support through an integrated digital offer – including a self-help website², Single Point of contact (Call Us: 0300 029 50 50 or TextUs: 07520 649 887) and Chathealth.
- Efficiency savings were achieved through shared posts at leadership, senior management, and specialist levels (see Appendix 12.1).

Whilst these achievements are commendable, any future integrated service will continue to build on this work through revising and improving the service specification with the intention of improving outcomes for our children, young people, and families.

It is also worth mentioning that whilst celebrating successes, the 'Joint Venture' between the two Provider NHS trusts (CCS and CPFT) has not been without its challenges operationally. This has predominantly been due to the two Trusts having different IT systems, websites, HR, and recruitment policies etc. The two trusts are currently working together to consider how the 'Joint Venture' should develop moving forward.

As a key part of several health pathways, having a consistent service offer across Peterborough and Cambridgeshire is helpful as it aligns with the geographical footprint of the NHS Cambridgeshire and Peterborough Integrated Care Board (ICB), the Health and Wellbeing Board, Combined Authority footprint and largely the two acute hospital trusts (North West Anglia Foundation Trust covering Peterborough, Fenland and Huntingdonshire; Cambridge University Hospital covering Cambridge City, East and South Cambridgeshire). Additionally, the Healthy Child Programme is a key contributor to a number of partnership strategies and programmes which span both Peterborough and Cambridgeshire. These include:

- Joint Health and Wellbeing/ ICS strategy - Contributing to one of the 3 ambitions- i.e., better outcomes for children and all 4 of the priorities, in particular 'children being ready to enter education and exit well prepared for the next stage of their lives'.
- Family Hubs Programme – The HCP is a key delivery partner for this programme and whilst Peterborough has funding for this programme to March 2025, there is currently no reassurance that the funding will continue beyond that. Hence, it will be important to take the learning and evaluation of the programme into implementation across Peterborough and Cambridgeshire in a sustainable way, building on the principles of the integrated Best Start in Life strategy.
- Infant Feeding Strategy – This strategy is led by Public Health and the ICB and its action plan covers their shared footprints of Peterborough and Cambridgeshire.

- Children & Young People and Perinatal Mental Health strategies – With the HCP services linked to wider pathways including the school-based provision (Mental Health Support Teams in Schools), Maternal and Perinatal mental health pathways and the YOUNited service (counselling service for Children & Young people).
- School-Aged Health Improvement Partnership (SHIP) - A joint partnership board across Peterborough and Cambridgeshire, chaired by the Director of Public Health and the 2 Directors of Education to make the best use of collective resources to improve outcomes for this age-group.

Whilst the HCP operates under the banner of an integrated service via the joint venture; performance, workforce and financial monitoring of the HCP continue to be separated out between the two Local Authorities. This enables commissioners to effectively manage the contract, identify geography-specific variances in performance and provide Peterborough and Cambridgeshire with the required assurances that the financial resources of each Authority are deployed on services in the appropriate locality. The Peterborough contribution is paid to Cambridgeshire & Peterborough Foundation Trust (CPFT) and the Cambridgeshire contribution to Cambridgeshire Community Services NHS Trust (CCS), with the funding of shared posts split across. The NHS Trusts maintain separate financial schedules to support separate financial monitoring (Appendix 12.1). Following an internal audit of the contract in 2022, significant work has been undertaken to improve the level of financial information submitted by both Trusts to allow greater scrutiny of costs. If a decision is made to continue with an integrated service, it is expected that separate performance and finance monitoring arrangements will be a requirement.

Commission separately for Peterborough and Cambridgeshire

Commissioning separate services gives both Local Authorities greater control and enables each Local Authority to make different decisions regarding the approach to commissioning and the service delivery model. Although presently commissioners do receive separate contract monitoring information (performance and finance); separate commissioning arrangements, could arguably allow for greater accountability, assurance, budget management and spend allocation.

Having separate contracts could enable the two Local Authorities to change the service model in response to local need allowing the Local Authorities to deliver on their different ambitions and priorities.

It would also allow for more opportunities for integration with Local Authority Children’s services particularly Targeted Support (Early Help) and Family Hubs.

However, from a service delivery perspective, delivering a stand-alone service for Peterborough or Cambridgeshire would necessitate a higher percentage of funding allocated to management band and specialist posts which would reduce the frontline capacity released by sharing these roles in the current model.

The below table summarises the advantages and disadvantages of the two options:

Integrate or separate PCC/CCC	Advantages	Disadvantages
Integrated service across Peterborough and Cambridgeshire	<ul style="list-style-type: none"> • Coterminous with NHS structures, Combined Authority, Police • Efficiencies of scale and increased resilience for small teams (such as vision screening) • Shared learning • Data sharing easier and less cross-border issues • Ability to deliver on many shared priorities and ambitions 	<ul style="list-style-type: none"> • Less control over commissioning approach and service delivery • Greater risk of subsidising financial resources across the geographies • May present operational challenges if there are changes to ‘Joint Venture’ working relationships with the two NHS providers

<p>Separate services in Peterborough and Cambridgeshire</p>	<ul style="list-style-type: none"> • Greater control over commissioning approach and service delivery model • Greater control over spend allocation • Improved accountability and assurance • Ability to prioritise local needs and strategic ambitions 	<ul style="list-style-type: none"> • Increased costs, or reduction in frontline capacity • Less resilience • Less specialist workforce • The improving trajectory on performance could be jeopardised • Progress made on a revised skill mix using the demand and capacity tool may be delayed • Progress on shared Cambridgeshire & Peterborough strategies may be disrupted and/or delayed
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If it is decided to continue to commission an integrated Healthy Child Programme services across Peterborough and Cambridgeshire, this could be supported in one of 2 ways:

- One Local Authority acting as lead commissioner supported by an underpinning Delegation & Partnership agreement to enable a transfer of resources from the other authority for the duration of the commissioning agreement. Or
- Two separate contracts with the provider/s delivering an integrated service across the 2 local authority areas. This would need to be supported by a documented agreement (Memorandum of Understanding) between the 2 local authorities as to what any exit or separation arrangements would be if either authority wished to change the arrangement.

4.5 **RECOMMENDATIONS**

Officers recommend commissioning an Integrated service across Peterborough and Cambridgeshire in order to maintain the stability of this service, to allow for improvements in delivery to be consolidated and to avoid a dip in performance. The integrated model also allows for greater efficiencies in management costs and greater resilience in the specialist elements of the service. Once a decision is agreed on this, further papers will be brought to Cabinet to consider 'the service model and what to include' in the 0-5 and 5-19 elements of the HCP and the approach to commissioning (which will look at options including Section 75 Agreements, procurement using the new Provider Selection Regime or In-house options).

Locally, there are several reasons why an integrated service could be more appropriate for the recommissioning of the Healthy Child Programme:

- The current service is performing well against a number of Key Performance Indicators which have recovered following a blip in achieving targets within the timescales during & immediately post pandemic.
- The most significant challenge to delivery of the HCP has been the availability of NHS clinical staff. This remains both a national and a local challenge. However, commissioners are working with the current providers to model and develop further skill mix, including partnership work with child & family centres/family hubs, to maintain and improve service standards. There is a risk that separating the service could destabilise the current workforce further with consequent impact on service delivery.
- Both NHS Trusts (CCS and CPFT) have successful experience of providing community services to children and young people across the East of England. CCS is the provider of three other Healthy Child Programmes, including Norfolk, Bedfordshire and Luton. This provides opportunities for sharing learning; developing best practice; and creating a professional and learning environment to retain and recruit staff.

4.6 **NEXT STEPS AND TIMELINES**

The Children's Public Health team are currently working with the Public Health Commissioning Governance group and system partners on the following areas:

- Work within the directorate and the newly established School-aged Health Improvement Partnership (SHIP) to explore the options of integrating or aligning the totality of public health funding for the 5-19 year age-group. In addition to the Specialist Public Health Nursing service described here, this includes the Healthy Schools Service, various Mental Health support services (including Emotionally-Based School Avoidance, support for parents of children with mental health issues and whole-school approaches), Lifestyle/Behaviour Change Services (including the National Child Measurement Programme and Child Weight Management service), Sexual Health and Substance Misuse Services.
- Develop a revised service specification to include details on how the HCP will work with the Local Authority and NHS Children's Services to avoid siloed working and provide a coherent offer to schools, children and families.
- Work with the providers to implement the new skill-mix staffing model to address capacity challenges and meet demand (model tested using local data with a demand and capacity modelling tool - Appendix 12.2). This could also result in efficiency savings so an uplift would not be needed in 24/25 in spite of the NHS pay increases, other inflationary pressures and population growth with greater complexity of need.
- Work with the providers on further service improvements through the annual development plan that moves towards an Outcomes-based commissioning model. The Local Outcomes which are updated annually are available here [CYP-Outcomes_Sept2023-Cambs-Insight.2.xlsx \(live.com\)](https://www.cambs.gov.uk/Document/2023-24-CYP-Outcomes-Sept2023-Cambs-Insight.2.xlsx)

5. CORPORATE PRIORITIES

5.1 Consider how the recommendation links to the Council's Corporate Priorities:

1. *The Economy & Inclusive Growth*

- *Environment*
- *Carbon Impact Assessment (copy and paste the summary section from the approved Carbon Impact Assessment form)*
- *Homes and Workplaces*
- *Jobs and Money*

Giving every child the Best Start in Life and improving outcomes for children will provide a healthy workforce for the future. The current Providers are local NHS Community Trusts providing a range of services and attend career fairs at the Local University to publicise employment opportunities.

2. *Our Places & Communities*

- *Places and Safety (including any rural implications)*
- *Lives and Work*
- *Health and Wellbeing*

Subject to the outcome of the decision being taken, future reports outlining the impact of the decision will be presented detailing this in more depth. This decision directly corresponds to the following promise to improve outcomes for children:

Together we will create a healthier future – we will ensure our children are ready to enter education and exit, preparing them for the next phase of their lives while creating an environment that gives everyone the opportunity to be as healthy as they can be. We will reduce poverty through better employment and better housing and promoting early intervention and prevention measures to improve mental health and wellbeing and be part of the integrated care system work with primary care, the NHS and the voluntary sector to develop an integrated neighbourhoods approach.

3. *Prevention, Independence & Resilience*

- *Educations and Skills for All*
- *Adults*
- *Children*

Subject to the outcome of the decision being taken, future reports outlining the impact of the decision will be presented detailing this in more depth. This decision this service relates to will impact on the following promises:

We will ensure every Child gets the best start in life – with more children and young people in care finding permanent, safe and stable homes and where all care leavers can access a good, enhanced local offer that meets their health, education, housing and employment needs.

We see Safeguarding of our most vulnerable residents as a priority – the young and adults at risk are safeguarded in the context of their families, peers, schools and communities. Our children, young people, and their communities benefit from a whole system approach to tackling the impact of crime. We have zero tolerance to domestic abuse and will drive local action that tackles underlying causes, challenges perpetrators, and empowers survivors.

We will support individuals and families during the cost-of-living crisis – by providing them with the required breathing space, so they can plan their finances without the pressures of overdue debt. We will reduce levels of debt and associated money issues in our communities through the adoption of an ethical, joined up and data driven approach to the collection, management and prevention of debt. This means making better use of data and insight to support proactive outreach and working more closely in partnership with civil society.

4. *Sustainable Future City Council*

- *How we Work*
- *How we Serve*
- *How we Enable*

The HCP at it's core is a service that enables and empowers families, children and young people to lead healthy, independent lives prioritising the most vulnerable in society.

Further information on the Council's Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)

6. CONSULTATION

- 6.1 Details about the Healthy Child Programme and the Annual Report have been discussed with the Cabinet Portfolio holders for Children and Young People during briefing sessions with the children's public health team. The HCP employ a co-production lead and the service model is continuously being updated to reflect changing needs. A number of co-production reports are available on request.
- 6.2 The Children and Young Peoples JSNA (Joint Strategic Needs Assessment) which is currently underway and due to be completed in March 2024 will include the relevant data and stakeholder engagement work.
- 6.3 *Has this recommendation been considered by the below? If not, please provide reasoning.*
- *Corporate Leadership Team (CLT)*
 - *Cabinet Policy Forum (CPF)*

This paper was presented at CLT on 23rd January 2024 with members supporting the recommendations set out in this report. This report is scheduled to be presented at CPF on the 26th February 2024.

7. ANTICIPATED OUTCOMES OR IMPACT

- 7.1 It is anticipated that the decision made will impact the commissioning direction officers need to take to move forward with the recommissioning of the HCP. Subject to the decision being made, future reports will be presented which will detail the service model ('what to include' in the 0-5 and 5-19 elements of the HCP) and the approach to commissioning (which will look at options

including Section 75 Agreements, procurement using the new Provider Selection Regime or In-house options).

8. REASON FOR THE RECOMMENDATION

- 8.1 Delivery of the Healthy Child Programme is funded through the Public Health Grant, and therefore the Local Authorities are subject to the Public Health Grant conditions and are required to deliver the HCP across Peterborough and Cambridgeshire.

The current arrangements are due to end on the 31st March 2025, therefore a decision is required to determine future commissioning arrangements in order to allow officers to proceed with the recommissioning process.

9. ALTERNATIVE OPTIONS CONSIDERED

- 9.1 No alternative options are required at this time as this report is for Cabinet members to decide which option to proceed with. To continue with the status quo is not viable as contractual arrangements are planned to end on the 31st March 2025 with no option to extend. Subsequent reports will be prepared detailing the recommissioning options as Officers proceed with the recommissioning of this programme.

10. IMPLICATIONS

Financial Implications

- 10.1 Depending on the option selected, separating the service could increase costs due to the loss of shared posts in the current integrated model.

Legal Implications

- 10.2 The parties shall jointly commission the service in accordance with The Provider Selection Regime, Health and Care Act 2022 and NHS Act 2006.

A Memorandum of Understanding shall document the responsibilities of Peterborough City Council and Cambridgeshire County Council for the duration of the joint procurement only. Once the procurement has concluded, the local authorities shall enter into separate contract(s) with the successful provider(s).

Equalities Implications

- 10.3 N/A at this stage, however it is likely that an equality impact assessment will be required in the future subject to the decision made and a report will be presented outlining these in more detail at the appropriate time.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 [Healthy child programme schedule of interventions - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/61444/Healthy_child_programme_schedule_of_interventions.pdf)

[Healthy child programme: health visitor and school nurse commissioning - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/61444/Healthy_child_programme_health_visitor_and_school_nurse_commissioning.pdf)

12. APPENDICES

- 12.1 Appendix 1: Finance Monitoring Schedule
Appendix 2 - Demand and Capacity Tool output for whole service

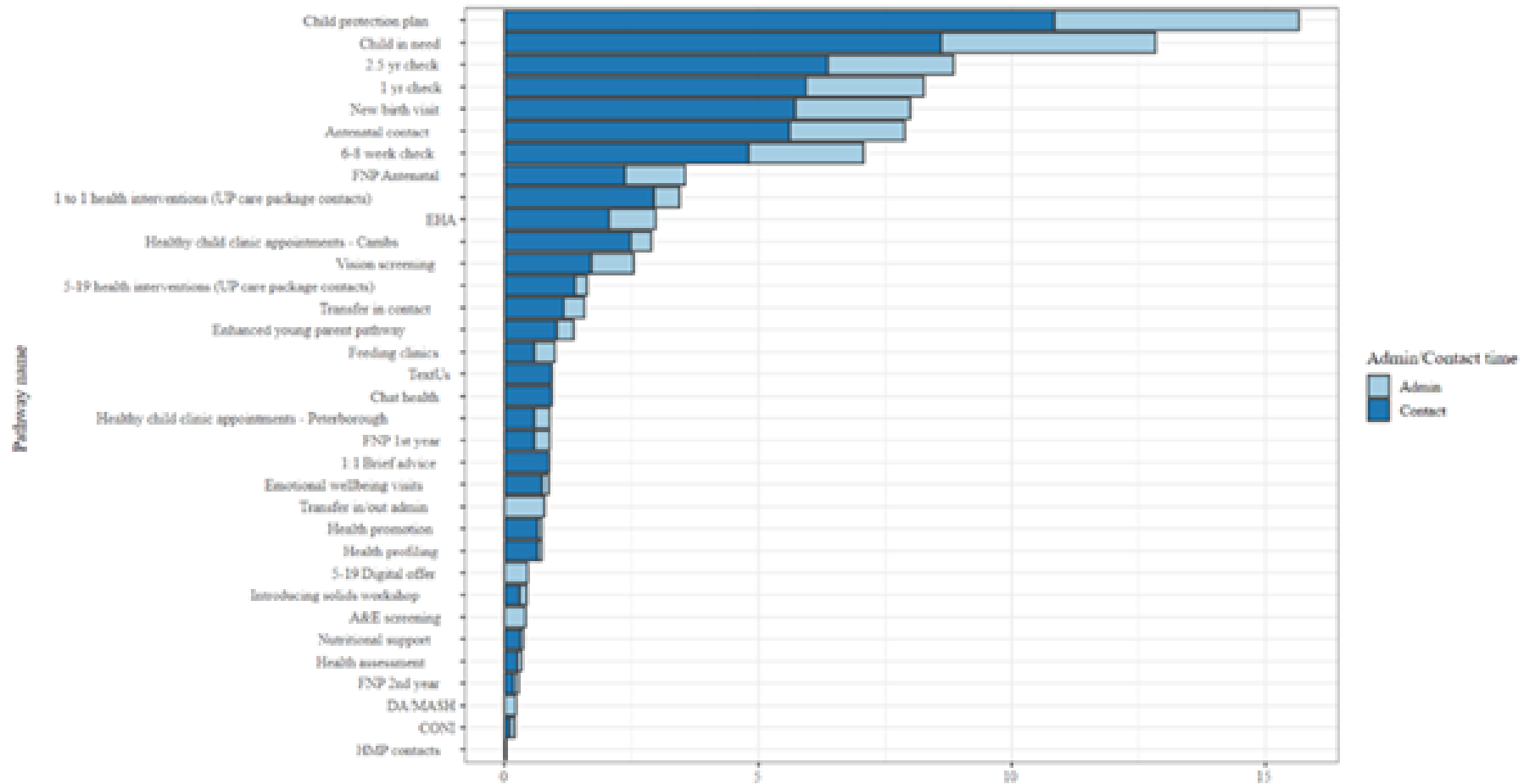
Appendix 1: Finance Monitoring Schedule

Role	Band	CCS WTE	CPFT WTE	Total WTE
Countywide Manager	Band 8b	0.76	0.24	1
Principle Pyschologist	Band 8b	0.61	0.19	0.8
Locality Manager	Band 8a	2	1	3
Clinical Lead	Band 8a	1.22	0.38	1.6
FNP Supervisor	Band 8a	0.76	0.24	1
Deputy Clinical Lead	Band 7	0.76	0.24	1
Team Managers	Band 7	5.8	4	9.8
SPA Team manager	Band 7	0.76	0.24	1
Professional Leads	Band 7	2.41	1.09	3.5
Specialist Nurses	Band 7	1.37	0.43	1.8
FNP Nurses	Band 7	4	2	6
MASH Nurses	Band 7	2	1	3
Co-Production Lead	Band 7	0.76	0.24	1
Health Visitor	Band 6	40.4	24.46	64.86
School Nurse (SN)	Band 6	8.18	4.29	12.47
5-19 staff nurse	Band 5	4.5	2.46	6.96
0-5 Staff Nurse	Band 5	15.2	11.54	26.74
SCPHN Student Health Visitor	Band 5	7	5	12
SCPHN Student School Nurse	Band 5	2	1	3
Business Support Officer FNP	Band 5	0.61	0.19	0.8
Nursery Nurse (HV)	Band 4	22.8	9.76	32.56
Infant Feeding Advisors	Band 4	2.4	1	3.4
Assistant Practitioner (SN)	Band 4	3.82	1.62	5.44
Young Parent Nursery Nurse	Band 4	2	1	3
Apprentice Assistant Practitioners	Band 4	4	1	5
Vision Screeners	Band 3	2.11	0.67	2.78
Apprentice Assistant Practitioners	Band 3	2	1	3
Administration Manager	Band 5	1.8	0	1.8
Senior Administrator	Band 4	1	1	2
Administrator	Band 3	13.3	5	18.3
TOTALS		156.32	82.29	238.61

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Service Director				
Non Pay				
Travel & Subsistence				
Staff Training				
Non Clinical Supplies				
Clinical Supplies				
Telecoms				
Office				
IT				

Translation				
Meeting Rooms & Room Hire				
NWAFT SLA				
Other				
Administrative Support Non Pay				
Estates				
Overheads				

Appendix 2 - Demand and Capacity Tool output for whole service



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CABINET	AGENDA ITEM No. 8
11 MARCH 2024	PUBLIC REPORT

Report of:	Adrian Chapman, Executive Director Place and Economy	
Cabinet Member(s) responsible:	Cllr Gavin Eley, Cabinet Member for Infrastructure, Environment and Climate Change	
Contact Officer(s):	Amy Petrie, Principal Project and Programme Officer	Tel. 452272

2024/2025 TRANSPORT CAPITAL PROGRAMME OF WORKS

RECOMMENDATIONS	
FROM: Executive Director Place and Economy	Deadline date: March 2024
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> 1. Approve the proposed Transport Capital Programme of works for 2024/2025 and authorise direct award of the works to Milestone Infrastructure Limited, utilising the existing Peterborough Highways Term Service Contract, for a total sum not exceeding £6,830,000. 2. Authorise the direct award of the following Major Projects to Milestone Infrastructure Limited, utilising the existing Peterborough Highways Term Service Contract, to complete the following projects: <ul style="list-style-type: none"> • Cygnet Bridge, works not exceeding a value of £6,000,000 • City Centre Terror Mitigation, works not exceeding a value of £1,160,000 • Extreme Weather highways improvements, works not exceeding a value of £1,000,000 3. Authorise the Executive Director, Place and Economy, to vary the value of Major Projects works orders when required, subject to; <ol style="list-style-type: none"> i. available budget being in place. ii. the reason for the variation is for genuinely unforeseen reasons leading to fundamental changes in the project plan and target cost, and that such details along with a breakdown of where costs have been varied shall be made available in full on request. the total sum of each variation not exceeding £50,000; and iii. the combined value of the works order and any authorised variation(s) do not exceed the annual budgets advised above. Order variations in excess of £50,000 are to be made in consultation with the council's Internal Audit and Finance Teams. 4. Authorise the Executive Director, Place and Economy, to vary the scope of the order when required to cover other related highway works subject to the limits imposed by items 2 and 3 above and with the approval of the Executive Director of Resources, Director of Law and Governance (or authorised officers). 	

1. ORIGIN OF REPORT

1.1 This report is submitted to Cabinet as it is a key decision under the executive delegations.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to consider and authorise;
- the 2024/2025 Transport Capital Programme of Works using Peterborough Highway Services Term Service Contract.
 - Direct award of the Major Schemes detailed above using the Peterborough Highway Services Term Service Contract.
- 2.2 This report is for the Cabinet to consider under its Terms of Reference No. 3.2.5

To make decisions on actions relating to the awarding, assigning and termination of contracts over £500k, and waiving or granting exemptions to Contract Regulations where contracts are over £500k, with the exception any time-critical, operational, or routine decision, which may be determined by the relevant portfolio holder.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Transport Capital Programme of Works.

This report seeks approval from Cabinet for the 2024/2025 Transport programme of works and its delivery via the Peterborough Highway Services term service contract. Total funding for 2024/25 has been confirmed as £6,830,000.

In line with the Local Transport Plan (LTP) requirements a 3 year programme has been included for consideration. Funding for 2025/2026 and 2026/2027 is yet to be confirmed but is expected to be similar to the 2024/2025 allocation. Please note we are only seeking approval for the 2024/2025 programme and any future programmes beyond the 2024/2025 financial year are indicative at this point and may change.

The budget for the combined programme will be received by way of five DFT grants:

Highways Maintenance block, £1,921,000. Allocated by the DFT using a needs-based formula. The assessment considers a number of criteria including; total road length by classification and number, the number of bridge structures and whether they require significant maintenance, strengthening or replacement, and the number of street lighting columns and associated lighting infrastructure over 40 years old.

Pothole funding, £1,921,000. Allocated by the DFT as per their budget in 2020, to be used to maintain and upgrade the highway.

Integrated Transport block, £1,418,000 allocated to support highway enhancements, improve road safety statistics, increase public transport patronage, ease traffic congestion, improve accessibility and tackle pollution.

Highway maintenance Incentive funding, £480,000. Allocated by the DFT to resurface the highway (including the repair of potholes).

Additional highways funding £1,090,000, announced by the DFT in 2023 for local road resurfacing and wider maintenance activity on the local highway network.

Funding Sources for 2024/2025 Transport Programme of Works	
Highways Maintenance block	£1,921,000
Pothole funding	£1,921,000
The Integrated Transport block	£1,418,000
Highway maintenance Incentive funding	£480,000
Additional DFT funding	£1,090,338
Total	£6,830,338

Following receipt of the funding, it is proposed that the grants are distributed amongst five programmes of work. These programmes will enable delivery of a balanced programme of enhancements that allow the Council to fulfil its statutory duties and corporate priorities. The proposed funding split for the sub programmes is detailed below.

Programme	Value
Annex 1 Integrated Transport Improvements	£1,235,000
Annex 2a Highways Improvements	£584,000
Annex 2b Pothole Prevention Improvements	£3,011,338
Annex 3 Street Lighting Improvements	£800,000
Annex 4 Bridge Improvements	£1,200,000
Total	£6,830,338

The five programmes will deliver a number of projects that have been identified using a comprehensive assessment methodology to prioritise the varying needs of the highway network.

Further clarification of proposed works can be found in appendices 1 – 4.

- Appendix 1 – Integrated Transport Improvements
- Appendix 2 a&b – Highways Improvements and Pothole Prevention Improvements
- Appendix 3 – Street Lighting Improvements
- Appendix 4 – Bridge Improvements

The works will be delivered by Milestone Infrastructure Limited not in exceedance of the £6,830,000 budget allocated to deliver the overarching Transport Programme of works.

Major Projects

Following approval of the 2024/2025 capital budget Peterborough Highway Services have been allocated £8.1m to deliver three schemes that are considered to be corporate priorities. The projects and their corresponding budget allocations are detailed below:

- £6,000,000, funded by the Towns Fund, to construct a new footbridge over the river Nene to provide a sustainable and suitable link between Fletton Quays and the Embankment site. Currently connectivity between the two sites is poor and the new footbridge will provide an important pedestrian and cycle link between sites of residential, employment and educational use.

- £1,160,000 to install physical measures in the highway following an audit that identified areas of weakness in case of a terrorist attack on the city centre. The measures will ensure that the city centre is resilient to such incidents, protecting the city's residents and businesses.
 - £1,000,000 to repair and resurface highway damaged as a result of extreme weather conditions causing the highway to fail. Failure to maintain the highway for safe travel will potentially close key routes creating a knock-on effect around the city on roads that may be less suitable for increased volumes of traffic.

Works orders will not be issued in excess of the budget values detailed above and experienced Project Managers within Highways will oversee the delivery.

Milestone Infrastructure are Peterborough City Council's highways partner. Milestone have successfully completed a number of major schemes for Peterborough City Council since 2013 and their demonstrable ability to deliver and positive performance has resulted in a 5 year contract extension commencing in October 2023.

This report seeks approval to directly award the works to Milestone Infrastructure via the existing Peterborough Highways Term Service Contract.

Issuing the works directly to Milestone allows significant efficiencies in both time and money as a new and full procurement exercise is not required. The recommendation gives confidence in the quality of the work and will contribute to the revenue rebate agreed within the Peterborough Highways term service contract when specified income thresholds are achieved.

5. CORPORATE PRIORITIES

5.1

1. *The Economy & Inclusive Growth*

The Transport Capital Programme of Works and the three major schemes enables the Council to maintain and improve the highway asset across the city and deliver, where resources allow, improvements to support active travel, passenger transport and improve accessibility. The works will ease congestion and promote walking, cycling and the use of public transport; reducing the need to travel by car. The programmes will both improve the connectivity and resilience in the city and ensure that existing routes and facilities are maintained appropriately.

There will be a negative carbon impact on immediate completion of the works. The nature of the projects means that there will be reasonably high levels of carbon embodied within the materials and working methods. However, failure to approve the recommendation in the Cabinet Report will prevent a number of schemes that make improvements to sustainable travel options being delivered. Without new sustainable travel options, such as the new footbridge, improved pedestrian and cycle infrastructure and upgraded bus stops it is unlikely that people will change their behaviours and transfer to sustainable travel options and the volume of private car journeys within the city will remain or increase.

2. *Our Places & Communities*

The Transport Capital Programme of Works and the three identified major schemes are wide ranging and will benefit the residents of Peterborough in varying degrees; elements of work included within this programme will directly address road safety issues, new/improved links will be created to areas of employment, education and leisure and the highway network will be maintained in a safe and passable condition ensuring that communities are well connected to the services that they require. In addition to the stand alone schemes the programme enables the Council to maintain the highway asset and complement the work of wider regeneration and improvement schemes for example the Lincoln Road regeneration scheme.

3. *Prevention, Independence & Resilience*

The grants for the Transport Capital Programme of Works are split over 5 key areas to ensure that a balanced programme of projects support connectivity to areas of education, leisure,

employment and residence for all users of the highway network. Preventative works ensure the resilience of the highway network and allows it to continue to support growth within the authority and maintain journey times across the authority area.

Similarly, the Major Schemes have been considered corporate priorities in ensuring that Peterborough has a highway network that supports its current needs whilst preparing for future growth.

4. Sustainable Future City Council

A number of the projects in the Transport Capital Programme of Works and specifically the provision of Cygnet Bridge focus on improving accessibility to sustainable travel options and improving sustainable travel facilities, improving air quality, health and reducing congestion. In addition to the projects that primarily focus on improving and increasing sustainable travel we aspire to use, where possible, sustainable materials and delivery methods. Carbon usage is one of a suite of sustainability key performance indicators measured for the Peterborough Highway Services (PHS) contract that have a direct impact on any contract extensions with the current contractor, Milestone Infrastructure Services.

Further information on the Council's Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)

6. CONSULTATION

- 6.1 Consultation for specific schemes will take place where necessary prior to works commencing on site.
- 6.2 Budget consultation for the Major Schemes was completed during the approval process of the Medium-Term Financial Strategy decision reference FEB24/CAB/82.

7. ANTICIPATED OUTCOMES OR IMPACT

- 7.1 It is anticipated that the Transport Capital Programme of Works and the recommended delivery pathway will be approved.

Delivery of the projects detailed in the 2024/2025 programme of works will contribute to the transportation aims of both the Council and the Government by encouraging and enabling travel by sustainable modes. Further, it will facilitate sustainable growth, improve accessibility to key services, provide safer roads and reduce congestion, leading to an improved environment and better air quality.

- 7.2 It is expected that the recommendation to use the existing Term Service Contract to deliver the Major Schemes will be approved, offering efficient use of budget. Approval will ensure that the highway network remains safe for use, maintains efficient journey times across the authority area and continues to support sustainable travel options.

Furthermore, approval of the recommendation will significantly reduce procurement time and allow contractors to be on site as soon as possible. Early occupation of site will increase programme certainty over the period of the funding.

8. REASON FOR THE RECOMMENDATION

- 8.1 Approval of the proposed programme of works ensures that the Council is utilising grant funding efficiently and effectively to deliver a balanced programme of projects that improve the highway whilst also fulfilling its statutory duty to maintain the highway in a safe and passable condition. Full programme details can be found in annexes 1-4 of this report.

Failure to utilise the grants will result in poor highways networks that require significantly more reactive works at greater revenue cost. Furthermore, failure to demonstrate spend and delivery may result in lower funding amounts in the future.

8.2 Following the budget approval in February there is corporate capital funding allocated in 2024/2025 to deliver:

- * Cygnet Bridge Footbridge
- * City Centre Terror Mitigation
- * Extreme Weather Highways Repairs and Resurfacing

Failure or delays delivering these projects will have significant impact on the City's transport networks and severely impact resident's ability to move around the city. In severe cases we may have to result to closing roads and key pedestrian links until a time when the works can be completed.

Using the existing Peterborough Highway Services Term Service contract allows significant procurement efficiencies in both time and money and ensures that the works are completed by a partner that has genuine interest in the city.

Furthermore, there is a clause in the PHS contract that agrees a monetary rebate for Major Schemes should certain throughput thresholds be achieved.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 The grants that make up the £6,830,000 awarded for the 2024/2025 programme of works are specifically awarded to Local Highway Authorities for the maintenance and improvement of its highway asset in order to comply with its absolute duty under the Highways Act 1980 to "maintain the highway network in a safe condition for all highway users".

The proposed Transport Capital Programme is designed to target essential works and reduce the overall financial burden on the Council. In addition to this the following implications could arise from failing to undertake this work:

- Quantifiable reduction in revenue efficiency income from Highways contract
- Predicted increase in insurance claims from the public
- Increase in complaints from the public and members
- Negative impact on the economy of Peterborough due to impact on hauliers etc of deteriorating highway network and associated congestion
- Unless alternative funding is secured to offset any reduction the failure to maintain the network could cause risk to life-
- Poor sustainable links to key services and facilities which may lead to increased car journeys and decreased air quality

9.2 The decision to allocate the budget to the three major highways schemes has already been approved, subsequently there is now an expectation that the schemes will be delivered within budget during the 2024/2025 financial year.

Alternative options include following a traditional procurement route with a full tender exercise or utilising a framework. Both options would take a significant amount of time which would impact heavily on the ability to deliver the project within the funding window.

10. IMPLICATIONS

Financial Implications

- 10.1 The Transport Capital Programme of works is funded solely from external grants. There is no corporate borrowing and therefore no revenue borrowing costs to the Council.

Failure to approve the programme and deliver the projects may result in future revenue pressures due to the need to complete more reactive unplanned maintenance activities.

- 10.2 The Major Projects and their corresponding budgets were included in the approved 2024/2025 capital budget. There are no additional spend implications beyond those already approved.

Utilising the existing PHS Term Service Contract to deliver the major schemes will trigger higher volume rebate thresholds which will contribute to delivering the budgeted rebate at the end of the financial year.

Legal Implications

- 10.2 The Peterborough Highway Services Contract was procured under the Competitive Dialogue Procedure (regulation 18 of the Public Contracts Regulations 2006) and permits the Council to call-off works which are within the scope of the Contract.

Equalities Implications

- 10.3 No individual community, individual or group is expected to be disproportionately affected by the proposed programmes of work,

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 None.

12. APPENDICES

- 12.1 Appendix 1 – Integrated Transport Improvements
Appendix 2 – Highways Improvements and Pothole Prevention Improvements
Appendix 3 – Street Lighting Improvements
Appendix 4 – Bridge Improvements

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Appendix 1 – Integrated Transport Improvements

Integrated Transport Improvements (Annex 1) - Three Year Programme (FY 2024-25 to FY 2026-27)

Budget Heading	FY 2024/25 Schemes	Description	Budget	FY 2025/26 Schemes	FY 2026/27 Schemes
Bus Infrastructure	Core Bus Routes - Primary Public Transport Corridor (PPTC) including Real Time Passenger Information (RTPI)	Central Avenue nr. Olive Road (Construction)	£150,000	Bus stop upgrades: including Real Time Passenger Information (RTPI) at Wistow Way, Orton Wistow (Design/Construction)	Bus stop upgrades: including Real Time Passenger Information (RTPI) - Details TBC (Design/Construction)
		Phorpres Way, Hampton (Construction)			
		Fulbridge Road (Construction)			
		Bretton Way (Construction)			
		Star Road (Construction)			
		Western Avenue - Shelter/RTPI Installation (Construction)			
	Bus Station Enhancements	Improvements to Queensgate Bus Station - (Implementation)	£30,000	Bus Station Enhancements - (Implementation)	Bus Station Enhancements - (Implementation)
Sub-Total			£180,000		
Cycling Improvements	Primary Cycle Network (PCN)	Helpston to Ginton (Design)	£30,000	Helpston to Ginton (Construction phase 1)	Ongoing improvements to the City's Primary Cycle Network (PCN) - Details TBC (Design/Construction)
		Whittlesey Road to Church Lane footpath/cycleway (Design)	£10,000	Whittlesey Road to Church Lane cycleway (Construction)	
	Cycling Parking	Hicks Lane cycleway upgrade (Design)(NB: to be funded separately)		Hicks Lane cycleway upgrade (Construction)	
		Cycle parking (City Centre cycle storage lockers)(Construction)	£10,000	Installation of cycle parking and cycle infrastructure (Ongoing)	Installation of cycle parking and cycle infrastructure (Ongoing)
Sub-Total			£50,000		
Footway Improvements	Footway Resurfacing Schemes	Goodwin Walk, Werrington - Footway resurfacing (Construction)	£100,000	Footpath resurfacing scheme - Coverdale Walk, Werrington (Construction)	Footpath resurfacing scheme - (B1162) Deeping St. James Road
	Slab Replacement Programme	Slab replacement - Saxon Road (Phase 1)(Design/Construction)	£150,000	Slab replacement - Saxon Road (Phase 2)(Design/Construction)	Eastern Avenue: Sections B and C, Dogsthorpe (Construction)
	Dropped Kerb Programme	City wide locations (Design/Construction)	£100,000	City wide locations (Design/Construction)	City wide locations (Design/Construction)
	Small Walking Infrastructure	Stanley Park - East to west footpath (Construction)	£120,000	Cuckoos Hollow - footpath improvements (Design/Construction)	Stanley Park - North to south footpath (Design/Construction)
	Rights of Way Improvements (ROWIP)	Various Rights of Way Improvements across the authority area	£30,000	Rights of Way Improvements	Rights of Way Improvements
Sub-Total			£500,000		
Safety Improvements	Traffic Calming Measures	Elmfield Road - speed cushions (Construction)	£40,000	Traffic calming measures - Details TBC (Design/Construction)	Traffic calming measures - Details TBC (Design/Construction)
		Mayor's Walk - traffic calming and footway widening (Construction)	£40,000	Park Road/Church Walk junction improvements (Design)	Park Road/Church Walk junction improvements (Construction)
		Buckland Close - traffic island (Construction)	£15,000	Newark Avenue - zebra crossing improvements (Design)	Newark Avenue - zebra crossing improvements (Construction)
		Gunthorpe Ridings - traffic calming measures: Phase 1 (Construction)	£40,000	Clarence Road - parking/drainage improvements (Design/Construction)	Whittlesey Road, Stanground - footway drainage (Construction)
		Barnack Village, Millstone Lane - one-way system (Construction)	£30,000	Whittlesey Road, Stanground - footway drainage (Design)	Footpath improvements - (B1162) Deeping St. James Road (Construction)
		Russell Street/Cromwell Road junction improvements (Design)	£15,000	Russell Street/Cromwell Road junction improvements (Construction)	
	Minor Safety Improvement Works	Queensgate Bus Station - footway/ramp upgrade (Design)	£5,000	Queensgate Bus Station - footway/ramp upgrade (Construction)	
Sub-Total			£185,000		
Traffic Signal Infrastructure	Traffic Signal Junction Improvements	Westfield Road/Lime Kiln Close junction upgrade (Design)	£50,000	Bright Street/Deacons Street junction upgrade (Design/Construction)	Oundle Road/Sugar Way junction upgrade (Design/Construction)
	Pedestrian Crossing Improvements	Lincoln Road/Cobden Street crossing upgrade (Construction)	£100,000	Lincoln Road/Lime Tree Avenue (Construction)	Park Road/Granville Street crossing upgrade (Construction)
		Lincoln Road/Lime Tree Avenue pedestrian crossing (Design)	£20,000	Lincoln Road/Mountsteven Avenue pedestrian crossing (Design)	Lincoln Road/Mountsteven Avenue pedestrian crossing (Construction)
		Park Road/Granville Street pedestrian crossing upgrade (Design)	£20,000	Park Road/All Saints Road pedestrian crossing (Design)	Park Road/All Saints Road pedestrian crossing (Construction)
Sub-Total			£190,000		
Network Improvements	Electric Vehicle Charging Points (EVCP)	Electric Vehicle Charging Points and associated infrastructure (Design/Construction)	£80,000	Further EVCP installation - Details TBC	Further EVCP installation - Details TBC
	City Centre Accessibility	City centre wayfinding (for new University, Passport Office)(Design)	£50,000	City Centre Accessibility Improvements - Details TBC	City Centre Accessibility Improvements - Details TBC
Sub-Total			£130,000		
Final Total			£1,235,000		

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ANNEX 2A					
Ward	Street	Description	Cost Estimate	Year	Comments
Eye	A16 (South Wrights Drove)	Carriageway Surface dressing treatment	£300,000.00	2024/25	the delivery of some proposed schemes may be affected by other work including utility projects being carried out on the Peterborough City Council highway network and may have to be deferred from the programme for this financial year. Should this be the case then the reserve scheme will be will be delivered or another scheme brought forward assuming funding needs are met.
Glington	High St. Peakirk Rd				
Glington	A15 Glington to Helpston				
Orton Longueville	Rowle Close				
Werrington	Skaters Way				
Werrington	Davids Lane (Hodgson Ave- Staniland Way)				
Dogsthorpe	Garlon end Road	Footway slurry seal surface treatment	£284,000.00	2024/25	the delivery of some proposed schemes may be affected by other work including utility projects being carried out on the Peterborough City Council highway network and may have to be deferred from the programme for this financial year. Should this be the case then the reserve scheme will be will be delivered or another scheme brought forward assuming funding needs are met.
Glington	North Fen Rd				
Glington	Lincoln Rd				
Glington	High Street				
Stanground	Denton Road				
Stanground	Bythorn Road				
Stanground	Gialton drive				
Stanground	Lawson Avenue				
Stanground	Thurning Ave				
Stanground	Chesterton Grove				
Werrington	Papynus Rd shared path				
Westwood	Aimonsers Lane				
Westwood	Edwalton Avenue				
Westwood	Finchley Green				
Westwood	Mayor's Walk				
Westwood	Moorfield Road				
Westwood	Muswell Road				
Westwood	Nicholis Avenue				
Westwood	Priory Road				
Westwood	Fulham Rd				
Total			£584,000.00		

Appendix 2 – Highways Improvements and Pothole Prevention Improvements

ANNEX 2B - Pothole DFT Funding					
Ward	Street	Description	Cost estimate	Year	Comments
Dogsthorpe	Eastern Ave (part)	Resurfacing Schemes	£400,000.00	2024/25	The delivery of some proposed schemes may be affected by other work including utility projects being carried out on the Peterborough City Council highway network and may have to be deferred from the programme for this financial year. Should this be the case then the reserve scheme will be will be delivered or another scheme brought forward assuming funding needs are met.
Eye	Crowland Road (part)				
Fengate	Oxney Road (part)				
Eastgate	The Woodlands	Retread Schemes	£80,000.00		
Fletton	Milton Road				
Werrington	Lewes Gardens				
	A1139 J3 - J2	Parkway Surfacing	£486,000.00	2024/25	
	A1139 J2 Westbound off slip				
	A15 J20 - J21 and J20 on slip				
Barnack	Uffington Road	Grip Fibre Surface Treatment	£700,000.00	2024/25	
Bretton	Rightwell East/ West				
Central	Midland Rd				
Central	Aldermans Drive				
Centre	Broadway				
City Centre	Priestgate				
Dogsthorpe	Exeter Rd				
Fengate	Newark Road				
Thorney	Whittlesey Road Tonham Lane corner GF4				
Walton	Arundel Rd, Dudley Ave				
Wittering	Townsend Road				
Woodston	Oundle Rd				
Dogsthorpe	Eastern Close	Carriageway micro-asphalt treatment	£450,000.00	2024/25	The delivery of some proposed schemes may be affected by other work including utility projects being carried out on the Peterborough City Council highway network and may have to be deferred from the programme for this financial year. Should this be the case then the reserve scheme will be will be delivered or another scheme brought forward assuming funding needs are met.
Fengate	Hereward Rd/ Close				
Fengate	Wake Rd				
Fengate	Cavendish St				
Fengate	Eastfield Grove				
Maxey	School Lane/ Barn Close				
New England	Shakespeare Ave/ Portland Ave				
Orton	Thornleigh Drive/ Sheringham Way				
Stanground	Shamrock Close				
Thorney	Chestnut Dr/ Laurel Dr, Beech Close				
Werrington	Lewes Garden				
Werrington	Shepherd's Close				
Werrington	Crowhurst				
Woodston	Westbrook Park Rd/ Close				
Dogsthorpe	Chestnut Avenue (part)	Concrete Rehabilitation	£165,000.00	2024/25	
Fletton	Gloucester Road (part)				
Stanground	Southfields Avenue (part)				
Walton	Croyland Road (part)				
Thorney	Newcut	Crack Sealing	£150,000.00	2024/25	
Eye	Junction 8				
Fengate	Pearces Road				
Fengate	Padholme Road East				
Orton	Brimbles Way				
Orton	Oundle Road	Re-texturing	£50,000.00		
		Surveys and Asset management	£100,000.00		
	All PCC Highway Network				
	Highway inspectors to identify areas	Localised resurfacing	£400,000.00		
		Capital Gullies	£30,000.00		
		Total	£3,011,000.00		

ANNEX 2 a&b 2025/2026 and 2026/2027					
Street	Description	Cost Estimate	Year	Comments	
Ailsworth	Helpston Road	Type of treatment to be confirmed	2025/26	The delivery of some proposed schemes may be affected by other work including utility projects being carried out on the Peterborough City Council highway network and may have to be deferred from the programme for this financial year. Should this be the case then the reserve scheme will be will be delivered or another scheme brought forward assuming funding needs are met.	
Bainton	Church Lane				
Barnack	School Rd				
Barnack	Mill Road				
Barnack	The Green Drift				
Castor	Church Hill				
Castor	Port Lane				
City Centre	Rivergate				
Dogsthorpe	Poplar Ave				
Dogsthorpe	Birchtree Ave				
Dogsthorpe	Bluebell Ave				
Dogsthorpe	Grimshaw Rd				
Dogsthorpe	Grange Ave				
Dogsthorpe	Mayfield Rd				
Eastfield	Burghley Rd				
Eastfield	Sallows Rd				
Eye	High Street				
Fletton	Fletton Ave				
Glington	Lincoln Rd Rbt- Glington Gateway				
Gunthorpe	Croyland Rd				
Helpston	Woodland Lea				
Helpston	The Nook				
Marholm	Church Walk				
Maxey	King Street				
Maxey	Mill Road				
Millfield	Cromwell Rd				
Newborough	Jacoby Rd				
Newborough	Gunthorpe Rd				
Orton	Busway				
Orton	Goldhay Way				
Orton	Wingfield				
Orton	Brimbles Way				
Parmwell	Oxney Rd				
Stanground	Church St				
Stanground	North St				
Thorney	The Causeway				
Thorney	Walsch Rd				
Thorney	Old Knar Fen Jct				
Thorney	Dairy Drove				
Ufford	Newport Way				
Walton	Churchfield Rd				
Walton	Fulbridge Road				
Werrington	Home Pastures				
Werrington	Hodgson Ave				
Werrington	Derwood Grove				
Werrington	Pheasant Grove				
Werrington	Welbourne				
Werrington	Canonsfield				
Werrington	Staniland Way				
Werrington	Lincoln Rd				
Wittering	St George's Rd, St Michaels Rd				
Wittering	The Limes				
Wolthorpe	Kettering Road				
Orton	Wingfield				

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Appendix 3 – Street Lighting Improvements

Street Lighting Capital LTP Budget 2024/2025	
Remedial works resulting from electrical testing	£100,000
Gresley Way cable upgrade	£500,000
Thorpe Wood cable design and upgrade	£50,000
A16/B1443 roundabout	£50,000
Rightwell East cable replacement	£100,000
TOTAL	£800,000

Street Lighting Capital LTP Budget 2025/2026	
Remedial works resulting from electrical testing	£100,000
Thorpe Wood Cable replacement	£350,000
Private Cable Network design fees - areas identified through 2024/2025 maintenance programme	£50,000
Junction 8 and Belvoir Way slip Road	£100,000
Bakewell Road Newcombe Way cable replacement	£100,000
reactive lighting upgrades and replacements	£100,000
TOTAL	£800,000

Street Lighting Capital LTP Budget 2026/2027	
Remedial works resulting from electrical testing	£100,000
Private Cable Network design fees - areas identified through 2025/2026 maintenance programme	£50,000
Cable and replacements of areas designed in 2025/2026	£650,000
TOTAL	£800,000

This programme is subject to change if maintenance is no longer viable and areas are left out of light

The budgets allocated above are indicative values and therefore are subject to change depending on funds being available.

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Annex 4 Bridge Improvements

2024/2025 financial year		
	Estimate	Stage
Small Footbridge Replacements (Werrington Park Footbridge 1, Werrington Park Footbridge 2, Baron Court Footbridge)	£800,000	Design and Construction
Westfield Road Retaining Wall	£400,000	Construction
Total	£1,200,000	

2025/2026 financial year		
	Total Budget	Stage
Crescent Bridge Refurbishment	£75,000	Design
Westwood Footbridge Pier Top	£50,000	Construction
Nene Thorpe Bridge - Cathodic Protection and Half Joint	£200,000	Design and Construction
South Street Bridge Strengthening	£120,000	Design and Construction
Heltwate Footbridge refurbishment/ replacement	£150,000	Design and Construction
Fletton Underbridge - Drainage	£15,000	Design
Masonry Repair Package (Mill Lane Railway Bridge, Lolham 5 Parapet, South Drain Etton, Watersend Marholm)	£100,000	Design and Construction
Concrete Repair Package (North Drain Etton Parapet, Glinton Footbridge)	£75,000	Design and Construction
Subway Improvements	£15,000	Design and Construction
Glinton Footbridge Refurbishment	£100,000	Design and Construction
Total	£900,000	

2026/2027 financial year		
Oxney Road Parapet Raising	£60,000	Design and Construction
Baxters Bridge Refurbishment	£100,000	
Gunthorpe Road Strengthening	£15,000	Design Only
Fletton Underbridge - Drainage and Joint replacement	£70,000	Design and Construction
Bridge Refurbishment	£100,000	Design and Construction
Small Footbridge Replacement/refurbishment Scheme	£60,000	Construction
Assessment / Strengthening Package (Buntings Lane Bridge and Subway - A1139)	£75,000	Design and Construction
Culvert Lining / Strengthening / Replacement	£60,000	Design and Construction
Northborough Viaduct Structural Improvements	£225,000	Construction
Accessibility Improvement Package	£20,000	Design and Construction
Subway Improvement Package	£15,000	Design and Construction
Milton Ferry Bridge	#####	Design and Construction
Total	£900,000	

The above programmes may change if maintenance needs deteriorate.

The budgets allocated above are indicative values and therefore are subject to change depending on funds being available.

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CABINET	AGENDA ITEM No. 9
11 MARCH 2024	PUBLIC REPORT

Report of:	Adrian Chapman, Executive Director: Place & Economy	
Cabinet Member(s) responsible:	Councillor Peter Hiller, Cabinet Member for Housing, Growth and Regeneration	
Contact Officer(s):	Jim Newton, Special Projects Lead	Tel. 07751 046980

AUTHORITY TO ENTER INTO CONTRACTS AND GRANT FUNDING AGREEMENTS FOR LUF2 PETERBOROUGH STATION QUARTER

RECOMMENDATIONS	
FROM: Executive Director, Place & Economy	Deadline date: March 2024
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> 1. Authorises the Council to enter into Grant Funding Agreements (GFAs) with the Cambridge & Peterborough Combined Authority (CPCA), up to £47,850,000, in relation to the Peterborough Station Quarter (PSQ) project and Levelling Up Fund (LUF); and 2. Delegates authority to the Executive Director, Place & Economy, in consultation with the Director of Legal and Governance, to award and enter into contracts, arrangements and other legal documentation on behalf of the Council, which is necessary in connection with the PSQ LUF project. 3. Delegates authority to the Executive Director, Place and Economy to authorise the expenditure of the external funding received by the Council. 	

1. ORIGIN OF REPORT

1.1 The report is submitted to Cabinet as a referral from Corporate Leadership Team on 20 February 2024 as part of the governance process to authorise the recommendations set out in this report.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to enable continued progress on the Peterborough Station Quarter Levelling Up Fund scheme.

Authority is sought to enter into formal agreements and contracts, to achieve this progress.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.5.

To make decisions on actions relating to the awarding, assigning and termination of contracts over £500k, and waiving or granting exemptions to Contract Regulations where contracts are over £500k, with the exception any time-critical, operational, or routine decision, which may be determined by the relevant portfolio holder.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

- 4.1 Significant regeneration projects, such as this, work through a number of parallel processes which in practice are wrapped up into the development of a business case. Given a fixed amount of money available, business case development helps to inform choices about what can, and what cannot, be achieved. Developing business cases is an iterative process, we start with Strategic Outline Business Case (SOBC), which explores the high-level feasibility of a development concept. If the SOBC demonstrates an acceptable Benefit to Cost Ratio (BCR) – in other words, the value of the benefits exceeds the cost of the development – we move to Outline Business Case (OBC). This stage works up costs and benefits in more detail, and design work can progress beyond concept and towards block plans/parameters plans. Choices are made about priorities, as more detailed information becomes available about costs and benefits of each option. Provided the preferred option has an acceptable BCR, the final stage is to work up a Full Business Case (FBC). This sets out the final details of the proposed development, with full cost profile and comprehensive development timetable.
- 4.2 On 19 January 2023, the Department for Levelling Up, Housing and Communities (DLUHC) announced that the Peterborough Station Connectivity and Enhancements Project had been successful in its bid for funding from the Levelling Up Fund 2 (LUF), for £47,850,000. The bid was submitted on 2 August 2022 by the CPCA (Cambridgeshire and Peterborough Combined Authority) for a Transport Allowance and was supported by a Strategic Outline Business Case (SOBC).
- 4.3 PCC has since led a steering group, including CPCA, Network Rail (NR), London North Eastern Railway (LNER) and PCC. PCC commissioned (involving OVE Arup), a multi-disciplinary consultancy, to prepare the Outline Business Case (and Full Business Case), with Fore Consulting acting as the client project manager on behalf of the group (this commissioning of the multi-disciplinary consultancy and the GFA in relation to the OBC, was authorised by separate governance). This has worked very well.
- 4.4 An Outline Business Case (OBC) was submitted to DLUHC in December 2023, and is due to be formally considered by its panel in late February 2024. An update will be provided to Cabinet once feedback has been received. Provided the OBC is accepted – and we have no indication it will not be, since the concept below is costed, and has a strong Benefit Cost Ratio – the Full Business Case will be worked on.
- 4.5 The OBC describes the funding arrangements and responsibilities:

“As part of the development of the PSQ programme, a review was undertaken of the potential funding sources for the project. From this review, the Government’s LUF allocation was identified the prime focus for funding the main elements of the project, and a subsequent bid for Round 2 of LUF was developed, for a total contribution of £47.85 million. This funding bid was announced as successful in January 2023, hence LUF remains the primary funding source for the project, subject to a satisfactory business case being presented and accepted.”

CPCA is the accountable body for the LUF allocation, but this funding is passed directly to PCC by agreement. The letter confirming the LUF allocation to CPCA confirms that CPCA (and therefore PCC) will be responsible for any cost overruns or additional expenditure required for the successful delivery of the project. It is expected that, on acceptance of this OBC, DfT would normally fix its contribution at that time, subject to extraordinary circumstances and a revised value for money assessment.

Beyond OBC, PCC would accept responsibility for any cost overruns over and above the LUF contribution of £47.85 million. For the elements of the project that are to be led by other partners (Network Rail and LNER), PCC will seek to agree a mechanism to port the responsibility to the lead partner and/or retain a level of contingency for that element of the project to cover their liability under the funding agreement with DfT.

In addition to the LUF contribution, PCC is contributing £1.5 million from its Towns Fund allocation to the project. Peterborough was allocated £22.9 million from the Towns Fund in 2021 following the submission of their Town Investment Plan, which proposed a range of projects within the City centre, including £1.5 earmarked to enhance connectivity to Peterborough Station.

PCC manages this programme on behalf of DLUHC and the amount identified for the project is capped at that level unless formal agreement to an increase is received from the Towns Fund Board, which has responsibility for the governance of that programme.”

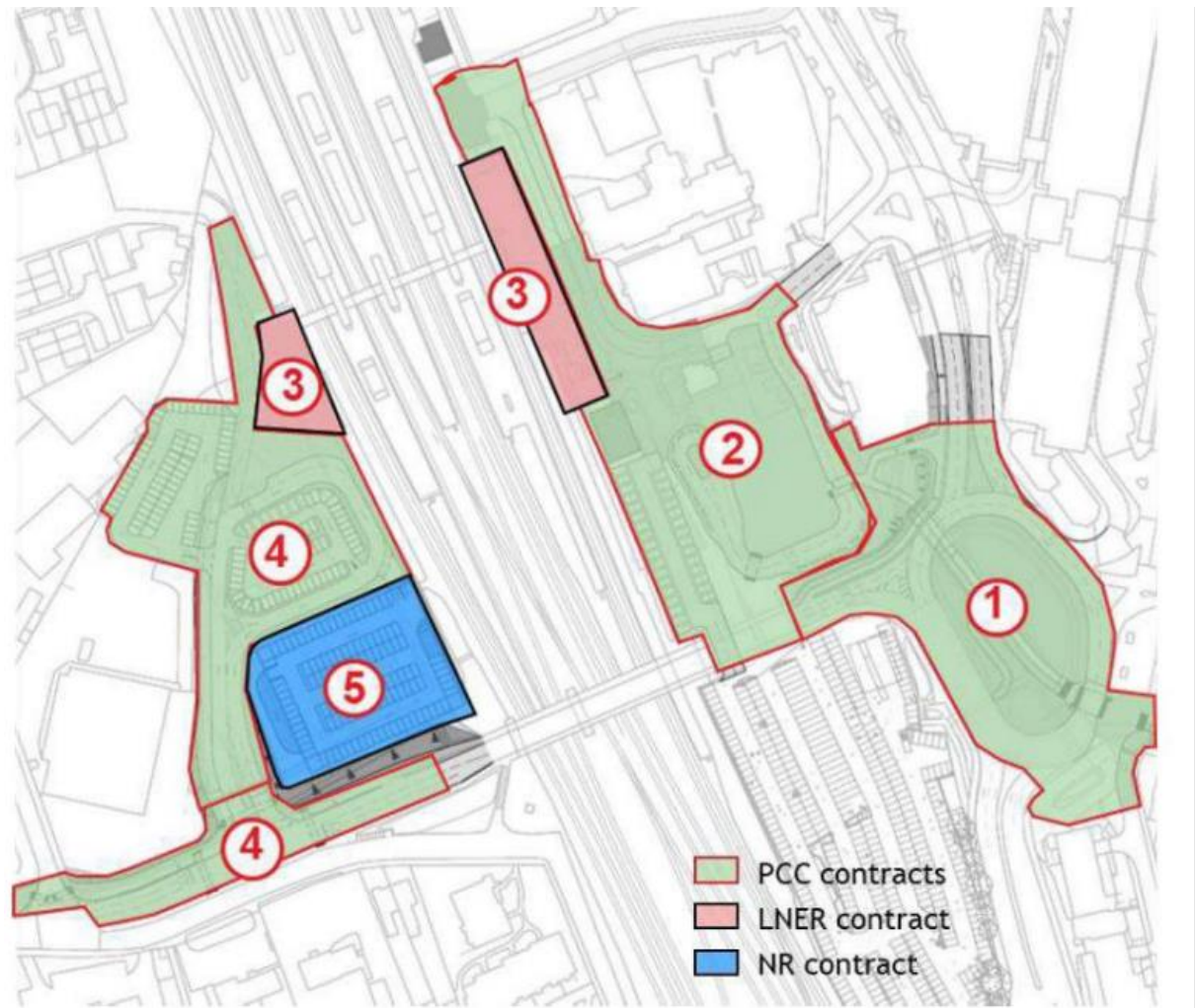
4.6 The OBC details 12 key elements to the PSQ project, and these are set out in the plan (below) which was taken from the OBC. There are some dependencies between some of the elements (such as station and car park development), while others are capable of being brought forward independently (such as the City Link).

1. Western Station Entrance
2. Western Access
3. Multi-Storey Car Park
4. Surface Car Parking
5. Surface Car Parking (existing)
6. Accessible Parking (5%)
7. City Link (Queensgate Roundabout)
8. Station Square
9. Taxi / Pick-up & Drop Off
10. Cycle Parking
11. Meanwhile Use
12. Refurbished Eastern Station Entrance



4.7 The steering group identified opportunities for consolidation of the 12 elements of the project, into a number of works packages. Each package of works will have a responsible partner – not all of the responsibility for delivery will fall to any one organisation. There are numerous benefits to this, not least because the land is in multiple ownerships, but also regulations, responsibilities and processes vary between the various partner organisations. The work packages are set out on the plan (overleaf).

4.8



The OBC sets out the proposed contractual arrangements as follows:

“Contracts 1, 2 and 4:

Led by PCC, delivery and supervision of the highways and active travel and public realm/station “floormat” elements will be delivered in house by Peterborough Highway Services (PHS), building upon the design work that will have been completed in the next stage of development work, in close partnership with LNER and Network Rail.”

Procuring the project directly through the Council’s existing Peterborough Highway Services contract enables PCC to appoint a contractor to construct these elements in an efficient manner.

Milestone Infrastructure are Peterborough City Councils highways partner. Milestone have successfully completed a number of major schemes for Peterborough City Council since 2013 and their demonstrable ability to deliver and positive performance has resulted in a 5-year contract extension commencing in October 2023.

Issuing the works directly to Milestone allows significant efficiencies in both time and money as a new and full procurement exercise is not required. The recommendation gives confidence in the quality of the work and will contribute to the revenue rebate agreed within the Peterborough Highways term service contract when specified income thresholds are achieved.

“Using PHS’ in-house delivery capability offers advantages over alternative procurement routes:

- 4.9
- *PHS is reliable and has a proven track record of delivering major schemes successfully;*
 - *Schemes can be procured far quicker than alternative procurement routes, which reduces procurement costs;*
 - *The integrated delivery model creates a single point of responsibility and encourages more effective collaboration between client, designer, and contractor to reduce costs and minimise maintenance;*
 - *A well-established supply chain is already in place which provides value for money;*
 - *Strong performance is highly incentivised as all schemes delivered within the PHS contract contribute to a suite of KPIs which impacts on the term of the contract; and*
 - *The contract duration and strong collaborative relationship encourages both parties to work towards long term gain rather than short term commercial gain.*

Contracts 3 and 5:

LNER or Network Rail are considered best placed to lead the design and construction of the rail station elements, with the procurement strategy being driven by the output specification, key objectives and appraisal of the design and associated risks.

...the Steering Group considers at this point that the preferred procurement method for the new MSCP would be a design and build contract, led by Network Rail, given their recent experience with similar car parks at nearby stations and along the ECML.”

This report is intended to formalise the approach set out in the OBC, in effect by recommending Cabinet to delegate responsibility to officers, to enter into Grant Funding Agreements with the CPCA to enable PCC to access the LUF money which is held by CPCA; to enter into other formal agreements with LNER and NR for responsibility for their packages to be ported across to them; and to enter into contract/s for the delivery of the PCC work packages.

5. CORPORATE PRIORITIES

- 5.1 The following outlines how the recommendation links to the Council's Corporate Priorities:

The Economy & Inclusive Growth

Environment

A Carbon Impact Assessment has previously been completed. It states that: There will be no change to council or city-wide emissions through the design stage of the project. Emissions will rise through the construction phase due to increased travel, construction, and waste. City wide emissions are expected to decrease once the station is improved due to increased attractiveness of travel to Peterborough by train, thus reducing car usage. The project brief will include consideration by the contractors for emissions reduction.

Homes

The release of land on the western side of the Station will free up land for residential development. Jobs & Money To the east of the Station, the design will be developed, and concepts progressed that will offer commercial opportunities and workplaces and provide economic growth in the area.

Our Places & Communities

Places and Safety

The Station Quarter will be designed to create a safe environment where people want to live, invest, work and visit. This will be achieved through the new public realm, improved access routes, commercial offering, and the new housing with local access to such facilities.

Health and Wellbeing

The project will improve the active travel routes to and from the Station. The new western entrance will reduce car travel distances and hence reduce emission from vehicular travel.

6. CONSULTATION

- 6.1 Engagement with stakeholders, has taken place during the LUF2 bid and to date, with the following:
- CPCA
 - Network Rail
 - LNER
 - DtT (Department for Transport)
 - DLUHC
- 6.2 This recommendation has been considered by:
- Corporate Leadership Team (CLT) - 20 February 2024
 - Cabinet Policy Forum (CPF) – 26 February 2024

7. ANTICIPATED OUTCOMES OR IMPACT

- 7.1 Approval to enter into Grant Funding Agreements, to enter into other agreements, and to enter into delivery contracts, would enable the project to move to the next stage and enable the Council to access the LUF2 funds against the LUF2 Grant, in accordance with the Monitoring and Evaluation criteria.
- 7.2 This will support the key outcomes as stated in the LUF2 bid as agreed with government including:
- A substantial reduction in vehicle trips through the city centre, and the location of one of the identified travel hubs
 - A well-connected network of public realm corridors, providing a safe and pleasant space for sustainable modes of transport
 - A vibrant and thriving city centre economy, accessible to all users
 - An urban environment where nature has a home, and urban greening is used to soften the visual impact of infrastructure

8. REASON FOR THE RECOMMENDATION

- 8.1 The recommendation is put forward to progress with the development of the Peterborough Station Quarter (PSQ) Redevelopment Scheme, following the approval of funding through LUF2.

9. ALTERNATIVE OPTIONS CONSIDERED

- 9.1 To do nothing – This option was discounted on the basis that the LUF2 funding would be a missed opportunity for Peterborough.
- 9.2 Not enter into GFAs – This option was discounted as the CPCA requires grant funding agreements to be entered into in order to release the Levelling Up Funding 2.
- 9.3 To undertake delivery of the entire project – This was rejected because other stakeholders are better placed to operate their own processes in the most efficient way (such as station change, or working within the railway), and also because those other stakeholders will ultimately own and operate their assets (the station and MSCP). The first recommendation, to enter into grant funding agreements with the CPCA, offers safeguards and oversight for both the Council and the CPCA (allowing the LUF2 funding to be provided), and the second recommendation, to award and enter into contracts (with specialist contractors) will provide delivery of the work packages.

10. IMPLICATIONS

Financial Implications

- 10.1 It shall be noted that the Peterborough Station Quarter Redevelopment Scheme has an overall funding envelope as follows:

Funding Source	Value
LUF2	£47,850,000
Private match funding	£15,210,000
Towns Fund	£1,794,687
Total	£64,854,687

- 10.2 This report and request for contract placement relates to the receipt and spending of the LUF2 budget (which is managed by PCC) and the Towns Fund. The private match funding, although contributing to the PSQ project, will not be managed or administered by PCC.

- 10.3 The funding available from LUF2 of £47,850,000 is subject to business case approval at each stage. CPCA is the accountable body to DLUHC for the use of this funding, and in order for PCC to draw down the funds to meet project expenditure a Grant Funding Agreements are required to be in place between CPCA and PCC, giving PCC responsibility for financial control of the grant it receives and ensuring the terms of the LUF2 funding are complied with.

- 10.4 The LUF2 government assurance process is administered by the Department for Levelling Up Housing and Communities (DLUHC) and the Department for Transport (DfT). PCC submits quarterly monitoring returns covering Project Expenditure, Project Progress & Changes, and Risks. In addition to this, PCC is required to report every 6 months on their Outputs and Outcomes. This is a robust process to facilitate reducing all risk including financial.

Legal Implications

- 10.5 Land Title checks are underway, having been commissioned by PCC property. This will enable the legal documentation to be formalised. Agreements will be required with landowners, where works on each other's land is required.
- 10.6 The proposal to port responsibility for work packages 3 and 5 to NR/LNER removes the need for PCC to either apply for station change, or to work on the railway – both of which are lengthy, bureaucratic processes. The owners and operators of the railway themselves are better placed to ensure they are compliant with their own regulations.
- 10.7 The Peterborough Highway Services Contract was procured under the Competitive Dialogue Procedure (regulation 18 of the Public Contracts Regulations 2006) and permits the Council to call-off further works which are within the scope of the Contract.
- 10.8 The Grant Funding Agreements between the CPCA and the Council will detail the terms upon which the LUF2 is being provided to the Council and the obligations which the Council will need to comply with to receive and retain the funding. The GFAs will also outline the circumstances in which the CPCA could withdraw or suspend funding or require repayment of any grant funding.

Equalities Implications

- 10.9 For the Station Facilities, the Equalities Act 2010 informs that compliance and connectivity through the Station is critical to the success of the project and this must be considered.

An access audit will be carried out on the design proposals to ensure compliance with Equality Act 2010, "Access for All" and allow for a meeting with Disability Peterborough to discuss the proposals and possible presentation to Network Rail's Built Environment Accessibility Panel (BEAP). Improvements will be in scope for disability users.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

11.1 None

12. APPENDICES

12.1 None

CABINET	AGENDA ITEM No. 10
11 March 2024	PUBLIC REPORT

Report of:	Cecilie Booth – Executive Director for Corporate Services and s151 Officer	
Cabinet Member(s) responsible:	Cllr John Howard, Deputy Leader and Cabinet Member for Corporate Governance and Finance;	
Contact Officer(s):	Cecilie Booth – Executive Director for Corporate Services and s151 Officer	Tel. 01733 747474

HILTON HOTEL

RECOMMENDATIONS	
FROM: Executive Director for Corporate Services	Deadline date: March 2024
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> 1. Authorises the Council to submit a credit bid (up to the value of the amount it is owed for the loan) to secure the freehold interest in the Hilton Hotel. 2. Delegate authority to the Executive Director of Corporate Services, in consultation with the Director of Law and Governance to take all necessary steps including entering into any legal agreements to facilitate the decision in recommendation 1. 3. Subject to approval of Recommendation 1, delegate authority to the Executive Director of Corporate Services, in consultation with the Director of Law and Governance and the Cabinet Member for Corporate, Governance and Finance to progress the next steps to ensure the hotel is developed to completion, including preparation of a business case, with details of the procurement plan for suitable partners which will be submitted to Cabinet for approval. 	

1. ORIGIN OF REPORT

- 1.1 The Council provided a loan to Fletton Quays Hotel Ltd (“FQH”) to build a Hilton Garden Inn hotel. The loan agreement was extended three times, the last time in May 2023. Due to lack of progress since then, the Council exercised its powers in the loan agreement to place the hotel developer into administration in November 2023. The Council has repeatedly said it is committed to ensuring the hotel is completed and the Council’s investment is protected. This report sets out the next steps to ensure this is the case.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to seek Cabinet approval to submit a credit bid to the administrators to secure the freehold interest in the hotel and to seek an endorsement from Cabinet on the approach to be followed by officers following a successful credit bid.

3. **TIMESCALES**

Is this a Major Policy Item / Statutory Plan? Yes

If yes, date for Cabinet Meeting 11th March 2024

4. **BACKGROUND**

- 4.1 The loan was provided to FQH into as part of the wider regeneration of the Fletton Quays development, for the purposes of regeneration and was approved unanimously by Cabinet in September 2017. The cabinet report including the rationale is included at Appendix A.

At the time the loan was entered into, the parent company of FQH (Norlin Hotel Holdings Ltd) fell into financial difficulties and transferred the hotel to a different company (Propiteer Hotels Ltd). Due diligence was completed on all 3 companies and its directors before the loan agreement was entered into. Reports have been approved by Cabinet for each change or extension to the loan agreement.

Each amount drawn down was subject to a report from a Quantity Surveyor (QS) who confirmed the value of the work completed, including assurance that it was not greater than 83% of the value of the asset under construction. On this basis it was believed that the loan was secure.

The loan was extended three times, mainly due to Covid and Brexit, which resulted in a shortage in labour and materials, inflation and a general downturn in the construction market.

The developer approached the Council in April 2023, asking for a third loan extension, which was granted. However, little or no progress was made on the construction of the hotel after this extension, and on 17 November 2023 the Council put FQH into administration. The loan had not been defaulted upon as interest accrued is due at the end. However, the loan was due to be repaid on 31 December 2023 and it was believed the contractor and owner of the company had run out of funds. Notice was served as the hotel had been unoccupied for a period of more than 28 days. At this stage the interest accrued was £2m.

The Council's loan agreement with FQH was for a maximum amount of £15m and in total £14.7m has been drawn down. The loan agreement stated that the value of the Council's loan should not exceed 83% of the asset valuation at any time.

FQH purchased the land on which the hotel is located from the Peterborough Investment Partnership (PIP) separately, the Council did not fund the land acquisition.

The Council has repeatedly said it is committed to ensuring the hotel is completed and the Council's investment is protected.

As the asset is currently in the hands of the administrators, at this stage the Council needs to consider the options available to continue to protect the investment to date and to determine whether or not to submit a credit bid.

As advised by the administrators, Teneo, the hotel, in administration, was marketed as a 'closed' procurement exercise, limited to companies with a legal interest in the Hotel, on 13 February 2024.

The Council have been advised that a full marketing exercise would take at least a year, and it would be expensive to prepare the full marketing documentation. Doing so would mean that the hotel would remain undeveloped for a much longer period. The property is currently not heated

and would deteriorate if left for another winter. In addition, delays would incur additional security costs and interest payments being incurred.

The marketing exercise closes on 4 March. The report is seeking approval to submit a credit bid of up to the value of the outstanding balance of £17m. The Council does not have to meet the bid deadline and can bid later with the benefit of seeing the other bid before making its own. This means the Council may choose to accept an alternative bid if it is within a suitable tolerance range.

4.2 The objectives for the Council's proposals for the hotel are:

1. To continue to protect the initial investment in the hotel. This is £14.7m plus £2m of accrued interest (note this is the amount of interest charged at a commercial rate and not the amount it cost the Council to borrow).
2. To ensure the hotel is built and completed to a high specification to support the Fletton Quays regeneration objectives.

The loan was made for regeneration purposes and the hotel is an important and strategic part of the Fletton Quays development site. It is important to the Council that this remains a flagship development site; the Hilton Garden Inn is a top end hotel and of a higher quality than Peterborough would normally attract. It is therefore important that the hotel is built to the anticipated standard. Hilton remains committed to having a Garden Inn operating from this site.

4.3 The recommendation is to submit a credit bid for the hotel. This means that the Council will submit a bid up to the value of the amount it is owed for the loan, i.e. £17m. It is not assumed that another company would submit a bid that high. The size of the Council bid is aimed to ensure the Council can continue to protect its investment and ensure the hotel is developed to the original high quality, including the sky bar.

The Council would then develop the hotel to completion with a suitable development partner and a range of advisors and with an operating partner in place to run the hotel as a Hilton Franchisee post completion. This is believed to be the quickest way to complete the hotel and is the established delivery route for this type of development.

The optimal value of a hotel is reached after 3-5 years of trading. At this stage, any owner or operator would be buying an established business and not just a building. Therefore, the proposal would be for Council to complete the hotel and then operate it with an operating partner for at least 3-5 years. After this period, the Council can decide whether to sell the hotel to continue to run it. Full details of the proposals will be included in the business case which will be submitted to Cabinet for approval at a later date.

The financial position is set out later in this report.

There are several risks in this strategy and the most significant are laid out in the table at Appendix B.

4.4 It should be noted that the Hilton remains committed to the Peterborough hotel. Council officers have met with the Hilton brand on several occasions and the Hilton are helping the Council to develop the hotel to completion. The Hilton brand works as a franchise, the Hilton do not own hotels but work with approved developers and operators to run hotels for them.

Communications about the development of the hotel have been joint with the Hilton. They are supportive of the Council's approach and are helping us to plan the next stages.

The Council has spoken to four other Councils who also own a Hilton Hotel. The feedback is that hotel occupancy rates are good and has exceeded expectations. The food and beverage element of sales are behind predictions, but overall, all are happy with their hotels, their operation and the trajectory they are on.

An additional factor that may impact stakeholder involvement is that on 17th February 2024, administrators were also appointed to Propiteer Fletton Quays Limited, the company which owns the apartments adjoined to the hotel. The hotel administrators are in discussions with the administrators for the apartments to understand their proposed strategy so they can consider any implications for FQH. At this time the implications are unknown. Although the Council has no financial exposure to the apartment development, we will keep a close eye on progress and an update will be provided in the next Cabinet report.

4.5 **Option 1- Submit a credit bid to buy the freehold interest of hotel**

The Council would put in a credit bid to buy the hotel, up to the value of the outstanding investment. The hotel would need to be developed by the Council in conjunction with a Hilton approved developer and run by the Hilton approved operator. This would be an absolute requirement in the procurement exercise. It should be noted that no new money is required to submit the credit bid, except the cost of the administration process, keeping the building safe and associated procurement costs to secure the necessary partners and advisors.

This option would ensure the Council would protect the investment to date and develop the hotel to the right scope. It would ensure the finish is not compromised, the regeneration of the Fletton Quays development site is not compromised and the regeneration of the Fletton Quays development site is protected. The Council will also ensure that procurement procedures are complied with.

Further reports will be submitted to Cabinet in due course, as and when the project develops, and more detailed information about the future costs are available.

Option 2- Decline to submit credit bid

The hotel is currently being marketed to a small audience and one of these parties could put in an acceptable bid. This will not be known until 4 March at the earliest.

The hotel as it stands today will be valued as a 'distressed asset', and any third-party bid is likely to be significantly lower than the Council's current debt.

It is therefore expected that a credible proposal will not be made. It is also questionable whether the hotel could be completed to the high standard expected of this flagship regeneration site, during earlier discussions with the parties involved, there was talk of a lower standard hotel or an asylum seekers hotel.

If and when bids are received from the other interested parties, these can be considered.

It is recommended that the Council submit a credit-bid to secure the asset, develop the hotel to completion and develop a strategy to work with Hilton approved companies to ensure completion in the most efficient and effective way.

A full business case will be submitted to Cabinet for approval.

4.6 CONCLUSION

- 4.6.1 If and when bids are received from the other interested parties on 4th March, these can be considered.

If bids received are not within an acceptable tolerance level, the Council should submit a credit-bid to buy, develop and complete the hotel, and to develop a strategy to work with Hilton approved companies to ensure the hotel is developed and completed in the most efficient and effective way.

Further reports will be presented to Cabinet in due course.

5. CORPORATE PRIORITIES

- 5.1 The provision of the services described in this report contribute across many of the Council's priorities, most notably:

- Our Places and Communities: especially relating to improving health and wellbeing, providing local jobs, and providing community spaces.
- The recommendations in this report however focus on the structure and model of delivery, which contributes directly to:
- Sustainable Future City Council: by mitigating the Council's financial exposure the development and avoiding a financial loss.

6. CONSULTATION

- 6.1 This report has been considered by:

- Corporate Leadership Team
- Cabinet Policy Forum

7. ANTICIPATED OUTCOMES OR IMPACT

- 7.1 If the recommendations are endorsed, it is anticipated that the city will benefit from a flagship hotel supporting the regeneration objectives and delivering jobs and prosperity to the City.

8. REASON FOR THE RECOMMENDATION

- 8.1 To secure the Council's existing investment and to ensure the hotel is completed as quickly as possible

9. ALTERNATIVE OPTIONS CONSIDERED

- 9.1 The alternative position to decline to submit a credit bid and accept a third-party bid would increase the Council's financial exposure to the development and carries significant risk around the use to which the partially built hotel will be put.

10. IMPLICATIONS

10.1 Financial Implications

Before the hotel was put into administration, the Council employed a company to complete a revised valuation of the hotel on the following basis:

1. as it is,
2. once it has been completed,

3. after it has traded for 3-5 years.

The report is currently delayed whilst the full 'cost-to-complete' the hotel costs are finalised by the Administrator.

Prior to the hotel being put into administration it was believed that the costs for the hotel would be approximately as set out in Table 1 below:

Table 1

	£m
Council loan	(15)
Costs to complete	(10)
Hotel value after 5 years trading	25
Additional expenses, including stamp duty and legal fees	(1)
Loss of interest payable on the loan	(2)
Overall loss	(3)

It should be noted that the Council loan already exists; this is not "new money", and interest due on the loan is already included in the Council's budgets. The £10m costs to complete the hotel are included in the 2024/25 capital programme, which was approved by Full Council on Wednesday 21 February.

The position is now more nuanced as, following the work by the property consultants, the costs to complete have increased. In addition, the expected value of the completed hotel has reduced, this is primarily due to an increase in the investment yield, and is a result of harder trading times for hotels. The valuers have not confirmed the final value of the completed, or part finished, hotel, but it is believed to be in line with Table 2 below.

Table 2 (current estimate)

	£m
Credit bid for the hotel	(17) (already invested)
Costs to complete	(14.4)
Additional costs to complete the hotel, including stamp duty and legal costs	(0.6)
Administrators costs, to be borne by the hotel	(0.5)
Total costs	(32.5)
Value of a completed hotel after 3 years trading	22
Loss/ amount to be written off the Council	(10.5)

Not included in Table 2 above is the use of grants to reduce the Council's own investment. Other Councils have used Government grants to reduce the costs of developing a hotel. It is believed that the same could be achieved in Peterborough and we are currently looking for future grant opportunities, using the knowledge of Opportunity Peterborough.

If grants were utilised, the £10m currently within the capital programme to complete the hotel should be sufficient. Government grants could be used to reduce the overall Council loss, the amount by which would depend on the size of the grant received.

If no grants are available and more funding were required from the Council, then the £10m contained within Minor Capital Programmes could be utilised.

Also, the costs-to-complete from the consultants are being challenged as there are certain costs and assumptions that could be reduced or removed. This includes where it is proposed to pay

previous suppliers in full so warranties can be received. A full review of the costs-to-complete will be concluded in March and will inform the final business case to support any acquisition. This review will also recommend the procurement and delivery route for the works required.

In any event, the hotel may remain in Council ownership until capital valuations increase in line with market conditions, assuming income from the hotel covers the Council's cost of capital. Other Councils have done so.

The alternative is to accept a bid from a third party. It is believed this would result in a greater loss than the proposed option.

The current 'as is' valuation (indicated at circa £1.45m) assumes the site is sold today and accounts for the estimated costs-to-complete of £14.4m. The valuation also accounts for construction risks, borrowing costs and profit for any purchaser/developer taking on the project.

Table 3 below, sets out the potential assessment:

Table 3

	£m
Council loan	(17)
Maximum expected bid	1.45
Other costs incurred	(0.3)
Loss/ amount to be written off the Council	(15.85)

10.2 Legal Implications

The Council has legal powers to submit a credit bid to secure the freehold interest as proposed in this report.

A full business case will be submitted and approved by Cabinet as per the recommendations which will set out more detailed legal implications in respect of the proposal in the event that the credit bid is accepted.

10.3 Equalities Implications

None

11. BACKGROUND DOCUMENTS

11.1 N/A.

12. APPENDICES

12.1 Appendix A – Original Decision
Appendix B - Summary of Risks

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Appendix A Original decision

Decision details

Financing approval for Fletton Quays Hotel - SEPT17/CAB/41

- [Link to Original Paper](#)

Decision Maker: Cabinet Member for Resources

Decision status: Recommendations Approved

Is Key decision?: Yes

Is subject to call in?: Yes

Purpose:

Cabinet considered the report and **RESOLVED** to:

1. Approve a facility of £15m for 24 months to provide funding for the construction of a Hotel on the Fletton Quays site by Norlin Hotels Holdings Limited and its subsidiary Fletton Quays Hotel Limited subject to recommendations 2. and 3. below.
2. Authorise the Interim Director of Law and Governance and Interim Corporate Director of Resources to exercise delegated authority to finalise and agree all necessary due diligence, ground condition survey report and to approve the business case for the project.
3. Authorise the Interim Director of Law and Governance and Interim Corporate Director of Resources to exercise delegated authority to finalise and agree all necessary legal agreements with Norlin Hotels Holdings Limited and associated hotel franchises or otherwise connected to this project for the purposes of facilitating these arrangements.
4. Recommend to Council amendments to the Treasury Management Strategy to include organisations such as Norlin Hotels Holdings Limited and its subsidiary Fletton Quays Hotel Limited as organisations to which the Council is authorised to make secured loans.

Reasons for the decision:

The funding of this project would help the Council to contribute to the Fletton Quays Project Plan and to the growth, regeneration and development agenda. The Council was approached to fund development of the hotel in order to preserve the synergy of development on the site.

Alternative options considered:

Do Nothing

The Council could have chosen not to finance this project. This was rejected because this one off financing project related to the last lot to be sold on the Fletton Quays site and would facilitate its completion by the Council's joint venture the PiP. If the Council did not fund the project for the hotel development this final part of the development would be delayed whilst alternative funding was sourced by the developer. The impact of this could mean that the adjoining residential site sales were impeded by the neighbouring hotel construction site. The Council would also lose the investment return on the loan.

Interests and Nature of Interests Declared:

None.

Background Documents:

None.

Publication date: 25/09/2017

Date of decision: 25/09/2017

Effective from: 29/09/2017

Appendix B: Risks:

Risk	Mitigation
Councils do not know how to run hotels	A surprising number of Councils operate hotels, including Hilton hotels, and the Council has contacted four of them to share their experiences. The council is also seeking professional advice from consultants, operators and contractors with direct experience of procuring, construction and operating Hilton hotels.
The Council does not have the skills or capability to develop a hotel	The Hilton will only work with certain approved partners and one of these would be employed to support the development of the hotel. The hotel must be built to certain standards and so the operator and Council would together provide the assurances that this has taken place
The Council does not have the skills or capability to operate a hotel	The Hilton will only work with approved operators and one of these would be contracted with to operate the hotel. Due diligence is currently being undertaken and alternative procurement routes are being considered. Any contract with an operator would be agreed within the Council's procurement rules and subject to specialist advice from consultants experienced in delivering agreements of this type.
The procurement for the hotel will be complicated	The Council has started to consider the procurement strategy for procuring various elements of the arrangement. These include tax advice, developers and operators. Given the interest in the hotel this needs to be clear but also efficient.
The Council is putting more money at risk, as well as the money already invested	The Council has looked at the financial arrangements and the best way to protect the existing investment is to continue to invest. This will also protect the Council's investment in its own building, Sand Martin House, and the whole Fletton Quays regeneration development. The Council will need to satisfy itself that the budget prices, costs-to-complete and procurement route to deliver and run a new hotel are robust.
How will the Council exit from the investment?	Hotels reach their optimal value after 3-5 years of trading when they can be sold as a business with a trading history. The Council can sell its investment then. Or it can continue to operate the hotel if it chooses. Other Councils have chosen both options.
How will the council ensure it doesn't subsidise the hotel?	The proposal is that the hotel would either be held in a PropCo and be funded by a loan at commercial rates, or it would sit inside the Council. Consideration needs to be given as to whether this is a trading activity and so needs to be in a separate company. Consideration also needs to be given to the tax implications.

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CABINET	AGENDA ITEM No. 11
11 March 2024	PUBLIC REPORT

Report of:	Adrian Chapman, Executive Director: Place and Economy	
Cabinet Member(s) responsible:	Cllr John Howard, Deputy Leader and Cabinet Member for Corporate Governance and Finance; Cllr Peter Hiller, Cabinet Member for Housing, Growth and Regeneration	
Contact Officer(s):	Rob Hill – Service Director for Housing and Communities Jamie Fenton – Partnership Manager, Culture, Sport, and Leisure	Tel. 01733 747474

REGIONAL FITNESS AND SWIMMING CENTRE, BISHOPS ROAD

RECOMMENDATIONS	
FROM: Service Director, Housing and Communities	Deadline date: N/A
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> 1. Authorises the council to decommission the Regional Fitness and Swimming Centre, following consideration of the financial and commercial findings contained in this report. 2. Subject to approval of recommendation 1, delegates authority to the Executive Director of Corporate Services, in consultation with the Executive Director of Place and Economy, and the Cabinet member for Corporate Governance and Finance, to award the contract for the demolition works, up to a value of £2.5 million, in compliance with procurement regulations and subject to approval by legal services, procurement and finance regulations. 3. Approves in principle to the development of a new leisure facility, and to the development of the outline business case / next steps timeline as summarised in paragraphs 4.5.3 and 4.5.4 which will be approved by Cabinet at a later date. 4. Notes the interim arrangements as set out in this report at paragraph 4.6.1. 	

1. ORIGIN OF REPORT

- 1.1 This report is presented to Cabinet following confirmation of the existence of Reinforced Autoclaved Aerated Concrete (RAAC) in the Regional Fitness and Swimming Centre, Bishops Road, Peterborough, and the subsequent implications of this upon the building's structural integrity.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to present Cabinet with the findings of the recent RAAC survey (exempt appendix 1), to update on the building condition, to seek approval for the officer

recommendations arising from the survey and for the future use of the site, and to confirm interim and long-term plans for alternative leisure provision.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1 and 3.2.5: To take collective responsibility for the delivery of all strategic Executive functions within the Council's Major Policy and Budget Framework and lead the Council's overall improvement programmes to deliver excellent services; To make decisions on actions relating to the awarding, assigning and termination of contracts over £500k, and waiving or granting exemptions to Contract Regulations where contracts are over £500k, with the exception of any time-critical, operational, or routine decision, which may be determined by the relevant portfolio holder.

2.3 There is an exempt appendix attached to this report that is NOT FOR PUBLICATION by reason of paragraph 3 of Schedule 12A of Part 1 of the Local Government Act 1972 because it contains information relating to the financial and business affairs of the Council. The public interest test has been applied to the information contained within this exempt annex and it is considered that the need to retain the information as exempt outweighs the public interest in disclosing it, as this could compromise the Council's position in any similar procurement of services and the demolition works.

3. **TIMESCALES**

Is this a Major Policy Item / Statutory Plan? Yes

If yes, date for Cabinet Meeting 11th March 2024

4. **BACKGROUND**

4.1 The Regional Fitness and Swimming Centre was constructed in 1976 and partially refurbished in 2011. The facility provides a six lane 25m heated indoor swimming pool with a training pool, diving pit, health suite, two studios and a 90-station fitness facility. Throughout its life it has been a popular and well used destination, seeing an average of 25,000 visits per month. This key element of the city's social infrastructure provides publicly accessible swimming for residents, local schools, colleges, and community groups helping to promote health and wellbeing.

4.2 The centre is operated by the newly established Peterborough Culture, Heritage, Learning and Leisure Ltd (PCHLL) as a subsidiary of Peterborough Limited, on behalf of the city council. Prior to this the site was operated by Vivacity Peterborough Culture and Leisure Trust.

4.3 As many of the asset components of the site are reaching the end of their useful lifespan, the reactive costs associated with repairs and maintenance are increasing. The severity of these issues is resulting in costly closures, significantly impacting service delivery, detailed in the following sections.

4.4 **Building Issues**

4.4.1 The current building has suffered with a range of issues in recent months, specifically:

Legionella – £275,000 has been spent this financial year in response to the repeated discovery of Legionella because of aging water systems. A further £25,000 cost has been identified to improve water quality. Though not fully costed, we estimate further investment would be required to permanently resolve this ongoing issue.

Asbestos – In September 2023, the building was closed to allow for asbestos remediation work. The work was extensive and estimated to cost around £350,000 to remedy, however the identification of RAAC part way through this work meant that it was postponed. Notwithstanding

the planned remediation work, asbestos remains throughout the building and its management adds a significant layer of cost to any remediation works required.

Fire safety – The 2023 asbestos discovery has necessitated the removal of insulating board critical to fire safety. This would need rectifying prior to reoccupation to ensure the building was safe to use. Whilst not yet fully evaluated, costs to rectify this are likely to be high.

Mechanical and electrical (M&E) installations – Many M&E installations have surpassed their life span (such as ventilation systems, heating systems, electrical wiring). Any failures in these will lead to an unplanned replacement which will be costly for both the works and associated costs (i.e., closure). It should also be noted that many of the installations are not to current building regulations or British Standards. Any new installation will be required to meet the current building regulations requirements and installed under current British Standards.

Swimming pool structure – It should be noted that structural cracking within the pool surround has been identified. At this stage there have been no formal investigations into the cause and required remediation for this. This is likely to be associated with the lifespan of the concrete construction reaching its end of useful life. Further investment would be required to resolve this issue.

4.4.2 In 2023, the UK government raised concerns about the structural integrity of buildings containing RAAC and ordered remedial action to be taken.

A September 2023 survey of the Regional Fitness and Swimming Centre building found RAAC present across much of the roof deck (exempt appendix 1).

The RAAC identified is classified as **High Risk** through the IstructE guidance due to several factors:

- Evidence of cracks, damage, and builder work modifications
- Where modifications have been made these have been left unsupported
- Evidence of water penetration within localised areas
- The moist environment in which the RAAC is located

In accordance with the advice received from the consultant, due to the nature of the risk classification for this building, it has needed to remain closed whilst further feasibility work has been carried out to assess the possibility of an interim and long-term solution.

Due to the location and expanse of the RAAC an interim solution would not be possible without significant work and disruption to the premises.

The only long-term solution applicable under the guidance produced around RAAC is for its complete removal. Costs associated with the removal of the roof deck have been identified at around £1.6million (exempt appendix 2). However, this does not include the following factors:

- **Electrical services** – Due to the current position of the service runs alongside the existing roofing structure, it is expected that when the roof deck is to be replaced these services will need to be removed and then reinstalled on completion. Building Regulations and British Standards will therefore apply. In addition, due to the age and condition of a number of these services it is likely that they will not be able to be re-commissioned. Lightning protection system will be required to be removed and reinstalled – it is anticipated that a new system will be required.
- **Ceiling structure** - Whilst asbestos works were carried out to damaged Asbestos Insulating Board in September, the asbestos remains in situ. This will be disturbed and required to be removed during the roof replacement process. Works to compartmentation/fire stopping will

also be required to reinstate the fire breaks and key compartments. It is also expected that where false ceilings are removed, these will need to be replaced or reinstated.

- **Mechanical services** - Due to the current position of the service runs alongside the existing roofing structure, it is expected that when the roof deck is to be replaced these services will need to be removed and then reinstalled on completion. Building Regulations and British Standards will therefore apply. In addition, due to the age and condition of a number of these services, it is likely that they will not be able to be re-commissioned.
- **Structure/concrete and brick work modifications/repairs** – It is anticipated that the existing structure would be able to take the weight of the new roof deck, however no design piece has been instructed to determine the scope of any support works that *may* be necessary. In addition, there is an unknown cost around any works associated with parapet repairs, and repairs required to the concrete structure following removal of the RAAC.

To include the aspects above, it is estimated that the actual costs for the overall removal of the RAAC and replacement of the roof deck will be in the region of £6 million. This is because the additional works highlighted above are necessary to complete the project. It would be envisaged that even with focusing on this aspect of work the pool will continue to remain closed for at least 12 months following award of contract.

However, in addressing the RAAC and linked items only, the following areas will not be included within the scope of this project.

- **Swimming pool structure** – further investigations should be made to the cracks identified within the swimming pool structure. The severity and costs of the issue is unknown at this stage.
- **Swimming pool mechanical and electrical** – The mechanical and electrical equipment associated with the running and heating of the pool has not been included within the scope of the RAAC works.
- **Heating/ventilation and associated equipment** – The heating and ventilation equipment has been decommissioned due to the closure of the pool and the unnecessary costs associated with this continuing to operate whilst closed. Therefore, it is likely that issues will arise with the recommissioning of the equipment. These costs have not been factored into the scope of the replacement roof.
- **Rectification of legionella** – This does not include rectification of pipe work and tank works associated with the legionella issues.
- **Compartmentation works** – Whilst the works include an element of rectification to fire breaks associated with the top floor, this will not address other issues between compartments and floors.
- **Decorations** – The works do not include the making good in terms of the decoration which would be required to walls and wood following the works.

4.4.3 A survey in 2020 carried out by Peterborough Ltd identified around £6m of works as being required to the structure and fabric of the property (Exempt Appendix 4). This was prior to the discovery of RAAC, and detailed the urgent investment needed to maintain the current operation.

A more recent survey carried out by Pick Everard identified a budget sum of £10.3m as being needed (see table below) to refurbish the property to a level where it can operate safely as-is (this now includes costs for the RAAC replacement of the roof).

The table below provides an overview of these costs:

(Costs are also only based on a like for like replacement with no enhancements or building alterations).

Year	1	2	3-5Years	5-10 years
Fabric Total	£ 336,238.41	£ 232,862.86	£ 75,708.85	£ 62,440.00
M&E Total	£ 599,550.00	£ 1,840,350.00	£ 1,345,650.00	£ 406,500.00
RAAC roof replacement	£ 1,600,000.00			
Sub-Total	£ 2,535,788.41	£ 2,073,212.86	£ 1,421,358.85	£ 468,940.00
Preliminaries (20%)	£ 507,157.68	£ 414,642.57	£ 284,271.77	£ 93,788.00
Contingency (15%)	£ 456,441.91	£ 373,178.31	£ 255,844.59	£ 84,409.20
Professional Fees (15%)	£ 524,908.20	£ 429,155.06	£ 294,221.28	£ 97,070.58
TOTAL	£ 4,024,296.20	£ 3,290,188.80	£ 2,255,696.50	£ 744,207.78

(N.B., Table merges costs from exempt appendix 2 RAAC with exempt appendix 3 M&E costs).

Exclusions:

These costs do not factor in the ongoing issues with the swimming pool structure and any costs around investigations and repairing requirements. Specialist structural investigations alongside a concrete specialist contractor would be required to determine the level of corrosion within the structure and the repairs required both to the concrete and the pool lining. For this reason, it is advised that £1m is placed as an additional contingency to undertake this work.

The costs also do not factor fire stopping works which would be required prior to reopening of the premises. These works are not costed at this stage.

It is envisaged that, with works to this scale, the building will remain closed for a further 18-24 months following contract approval.

In summary – To ensure all elements of RAAC and priority works are completed to reopen the existing structure as is, an investment of £11.3m is needed:

Essential Repairs Including RAAC roof deck	£10.3m
Contingency for additional structural repairs	£1.0m
TOTAL	£11.3m*

*This investment maintains the current offer / status quo only and does not address our need to upgrade / modernise the facility.

- 4.4.4 Alternatively, if closure is agreed any future use of the site will require the building to be demolished. This is an inevitable cost and one which any future use/proposal will need to account for. Potential purchasers will account for the full cost of demolition, plus their own time and fees and most likely a premium for risk.

The proposal to demolish the building immediately increases the site value at least by the actual demolition costs and in all likelihood by a higher amount, albeit this is hard to quantify. Moreover, demolition removes the risk of harm to trespassers and removes ongoing security and monitoring costs. The indicative proposal to demolish the building and budget costs are included in the exempt annex. The process for demolition would follow a compliant route to market.

- 4.4.5 To note, the building is currently operating on a reduced compliance regime with enhanced security to prevent unnecessary access. To date, no further decommissioning works have taken

place. Whilst the building remains empty these risks will need to be managed and a degree of additional decommissioning will be required irrespective of the outcome of the decision around the future of the building.

If permanent closure is approved, the site will be fully decommissioned by the operator (e.g. draining pool, switching off utilities, removing gym equipment etc.), after which the council's estates team will ensure appropriate security measures are in place to manage the vacant site until it is handed over to the demolition contractor.

There are a number of risks associated with an empty building of this type that require additional resolutions irrespective of the outcome:

- Unauthorised access – There is a significant increase in the risk of unauthorised access to the building, and its size and configuration pose a major risk to those members of the public gaining unauthorised access. This requires an enhanced security regime to be in place such as security towers, guards, Sitex screening and Heras fencing.
- Risk of drowning – The pool will require draining which could further impact on the reinstatement works required if the building was going to be brought back into use.
- Falls from heights and below – Edge protection around the pools is required and other safety equipment.

These requirements are currently being factored in and associated costs determined.

4.5 **Options for Reprovision**

4.5.1 The council is fully committed to ensuring the city benefits from fit-for-purpose swimming and leisure facilities. Officers have therefore considered two options based on the current issues described above:

- Upgrade / Re-design of the existing building, or
- New build

This view is further supported by work undertaken to identify latent demand for swimming facilities in the city, which shows that:

- There is a shortfall equivalent to at least 9 x 25m lanes for the population size and future growth (although it should be noted that this demand is with an operational Regional Pool, without this we are 15 x 25m lanes short).
- There is an undersupply of swimming lesson provision equivalent to 2,579 pupils, which will increase with city growth (although it should be noted that this is without the c.1,000 pupils and schools using the Regional Pool).
- The existing pool is also home to the City of Peterborough Swimming Club (COPS), a highly successful club ranked in the top ten nationally.

4.5.2 ***Re-design of the existing building***

Officers have been working with industry design and build organisations who have developed leisure centres in cities across the country for many years. A review of the current facility has been undertaken to establish the works and costs of bringing the centre up to a modern fit for purpose standard.

This would involve a full strip out and remodel of the facility, including:

- changing villages for the wet space
- splash pool
- deck level pool space
- café and reception area

- children's play area
- dry changing area to cater for the gym members
- redesign of the gym space to make it more appealing
- revamped class studio spaces

The cost of these works is estimated at £15m. The programme of works would require the centre to be closed for at least 24 months for the build works. 6-12 months for business planning and procurement would also need to be considered in the timeline.

Given the costs and the lengthy closure period, coupled with the multiple building issues described above, this option is *NOT* recommended by officers.

4.5.3 ***New Build***

Industry design and build organisations were also requested to propose a scheme for a new build facility, with an offer that meets current needs as well as future demands as the city grows. A scheme has been drafted based on recent builds nationally from 2022/23.

The scheme details a modern and fit for purpose facility offering:

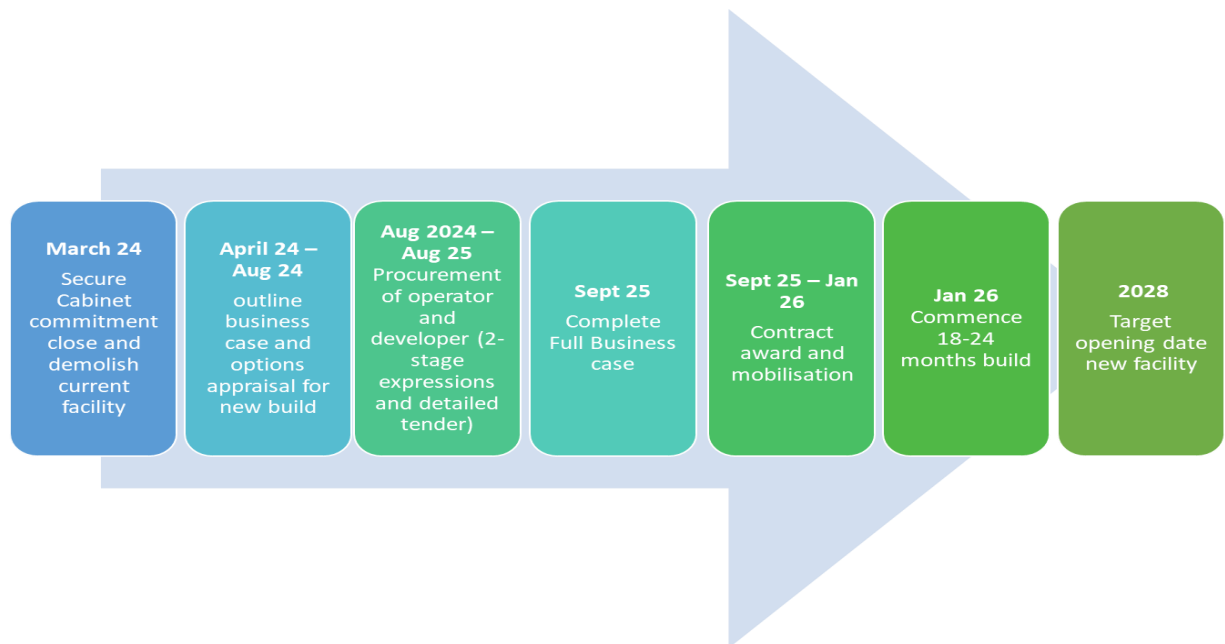
- 8 lane 25m deck level pool
- teaching pool
- splash pool
- café
- sports hall
- studio spaces
- large gym offering
- clip and climb facilities
- soft play and family area

The build costs are estimated to be £23m - £30m and the build programme would be approximately 18-24 months. We would also need to allow additional 18+ months for business planning and procurement).

Given the opportunity a new-build facility offers in providing a cost effective, efficient, and purpose-built facility, this option is recommended by officers.

It is further recommended at the planning stage a second option if evaluated to include a 50m deck level pool. This would increase ability to meet the needs of our growing population in future years.

4.5.4 ***New Build: Proposed next steps and timeline:***



(Indicative timeline only – This will be reviewed and confirmed as part of the Outline Business Case).

N.B., Proposed steps will be subject to cabinet approval where required.

4.6 **Interim provision arrangements**

4.6.1 The existing Regional Fitness and Swimming Centre has been closed since September 2023, and regardless of the outcomes of this report, it will remain closed until at least September 2026. The following arrangements are in place to maintain swimming and gym facilities in the city:

- Stanground Academy has recently agreed a contract directly with Peterborough Ltd to operate swimming lessons all day Saturday and on Sunday afternoons. This commenced in November and is working well. The academy has indicated a desire to handover the site to the local authority LATCO (Peterborough Limited) and we are exploring options to enable this. If achieved, it will enhance our use of the site and extend the offer throughout the week.
- The Lido facility saw its season extended to December 2023 and this proved to be popular. We propose to continue this in 2024 with early opening from March (as opposed to traditionally being May bank holiday).
- Jack Hunt School Pool is providing extra capacity for swim clubs.
- The Vivacity Premier Fitness Centre is available for the transfer of Regional Fitness Centre gym users' memberships.

Whilst it is recognised the interim arrangements do not meet whole demand requirements, we are able to maintain a level of reduced provision whilst the facility remains closed. Officers continue to explore alternative offerings that may help extend provision further (e.g., pop-up pools etc.).

4.7 **CONCLUSION**

4.7.1 It is no longer economically viable to safely reopen the existing pool and leisure facility. The building requires significant investment to continue operating and does not offer the benefits of a

new-build as outlined in 4.5.3. It is therefore recommended that Cabinet approves the recommendations set out in this report.

5. CORPORATE PRIORITIES

5.1 The provision of the services described in this report contribute across many of the council's priorities, most notably:

- Our Places and Communities: especially relating to improving health and wellbeing, providing local jobs, and providing community spaces.
- Prevention, Independence, and Resilience: for example, programmes to support foster families, activities for children, and provision of inclusive activities and short breaks.

The recommendations in this report however focus on the structure and model of delivery, which contributes directly to:

- Sustainable Future City Council: in the short term, by removing the costs associated with maintaining an aging leisure complex, and then to a reinvestment model where more cost-effective services to support the above objectives can be provided.

The council is committed to reducing its carbon emissions to net zero by 2030. A carbon impact assessment has been undertaken to assess the impact to carbon emissions.

The demolition and re-construction of a new pool will result in significant greenhouse gas emissions, through construction materials, works vehicles and waste. Interim plans for alternate swimming provision will increase emissions through extended use of the Lido (opening earlier in the season) and through reduced accessibility through public transport.

Construction of a new pool provides the opportunity to reduce emissions in comparison to that of the current pool through improved energy efficiency and potential for use of low carbon energy. Removal of the solar panels from the regional pool will result in reduced renewable electricity generation, and alternate plans should be explored.

6. CONSULTATION

6.1 This report has been considered by:

- Corporate Leadership Team – APPROVED 23.02.24
- Cabinet Policy Forum – Discussed 26.02.24

Consultation will be completed with the following bodies as part of the outline business case:

- Peterborough Ltd
- Sport England
- Swim England
- Living Sport
- User groups / City of Peterborough Swimming Club / Schools etc

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 If the recommendations are endorsed, it is anticipated that the city will benefit from a strong, long-term strategy to provide a bespoke built, cost-effective centre designed to meet future demand at reduced cost to the public purse.

8. REASON FOR THE RECOMMENDATION

8.1 *Re-design Considerations:*

The latest 2020 condition survey indicated that c.£6m investment will be required to ensure the existing building is operational over the next decade (exempt appendix 4). This has since been reappraised to £11.3m to also include the RAAC-related works.

A further c.£15m is required to modernise the facility as set out in section 4.5.2.

The total estimated cost to maintain the existing site is therefore c.£26.3m.

In addition, with low energy efficiency, high operating costs and a leisure offer that is out of date, the building and facilities could be considered to have already reached the end of their economic life. Therefore, demolition is recommended for the existing site.

New Build Considerations:

The estimated cost of a new build site (25metre Pool) is £23m - £30m.

A new facility will provide a tailor-made leisure offer that meets the current market demand and is more inclusive in terms of its client base. In addition, the construction of a building that meets current environmental standards will ensure the facility is more economically viable in terms of overheads costs for energy use and ongoing maintenance, which will be significantly reduced.

The growth trajectory of the city shows that there will be in excess of 250,000 people living in Peterborough by 2030, including 12,000 students. A new build facility provides opportunity to meet future demand, ensuring not only viability but also the potential for it to secure a sustainable revenue stream through increased usage.

Conclusion:

The financial, economic and demand assessment strongly indicates a new build facility is the most beneficial option.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 Fully refurbish the current facility.

DISCOUNTED – Rationale:

- Not economically viable.
- Significant investment required for an ageing building likely to require ongoing investment to mitigate failure.
- Facility is outdated and does not meet modern demand / need.
- The leisure offer would still be completely out of date when compared to modern facilities in neighbouring area.
- The city merits a new cutting-edge leisure offer that is more inclusive than it is currently.

10. IMPLICATIONS

10.1 Financial Implications

If approved, the costs of the proposed demolition of the Regional Fitness and Swimming Centre will be met from the council's 2024/25 capital programme, provided an independent valuation confirms that the value of the site is suitably enhanced.

The annual operating costs of the pool when running were in the region of £1m to £1.25m, and this was funded through operational income, including income from the swim academy operating

across multiple sites. The site is currently closed and not generating income. Ongoing operating costs and income associated with this site will be permanently discontinued upon decommissioning.

Future investment at the site is not currently budgeted. The costs associated with remedying the identified defects will be avoided (c.£11.3m).

Proposals for a new facility will be subject to a business case. There is currently no budget provision for a replacement facility, so at the point this is developed the financial implications would need to be considered and factored into future budget proposals.

The interim management of Stanground Academy Swimming Pool is expected to be cost neutral.

10.2 **Legal Implications**

The procurement of the demolition works will be undertaken in compliance with the Public Contracts Regulations 2015 and the Council's Contract Rules.

Section 111 of the Local Government Act 1972 enables a local authority to do anything that is calculated to facilitate, is incidental to the discharge of any of its functions, which also includes a general power to enter into contracts for the discharge of any of its functions.

A full legal review of the title registers and local searches will be undertaken prior to demolition and for subsequent redevelopment. This review will determine whether there are any covenants on title that may restrict or impact the project. This will include identifying easements and wayleaves that pass through the land and dealing with any third-party consents.

There are demolition related legal matters that will be delivered by the project including planning permission and demolition notices, any building control requirements, party wall and CDM regulations.

10.3 **Equalities Implications**

There were c.25,000 visits to the facility each month for a range of services prior to closure due to RAAC. The facility was used by residents from across the city and by visitors from outside of the area.

This policy will therefore have implications across many groups, including the swimming club, children's and schools swimming tuition programmes, gym users, fitness class users, disability groups and the wider public who used the facility as their preferred choice to complete physical activity.

Protracted closure will impact negatively against all these groups, but if the long-term policy to build a new facility is agreed, the long-term impact will be positive as the Council will provide a modern, bespoke facility more aligned with the needs of today.

An interim Equality Impact Assessment has been completed and can be found at Appendix 6

11. **BACKGROUND DOCUMENTS**

11.1 N/A.

12. **APPENDICES**

12.1 Exempt appendix 1 – Pick Everard RAAC Survey

Exempt appendix 2 – Pick Everard cost estimate for RAAC replacement

Exempt appendix 3 – M&E schedule condition summary

Exempt appendix 4 – 2020 Regional Pool Condition Survey

Exempt appendix 5 – Demolition Costs

Appendix 6 – Interim Equality Impact Assessment

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Equality Impact Assessment: Capability - Performance Policy

Initial assessment

What are the proposed outcomes of the policy?

It is recommended that Cabinet:

1. Authorises the council to fully decommission the Regional Fitness and Swimming Centre, following consideration of the financial and commercial findings and subsequent recommendations contained in this report.
2. Delegates authority to the Executive Director of Place and economy to develop a demolition proposal in accordance with procurement guidance
3. Supports the alternative and interim leisure arrangements as set out in this report, and
 - a. Notes the proposals and timelines for a newly built swimming / leisure facility
 - b. Notes the arrangements taken for Stanground Academy Swimming Pool to be managed by Peterborough Limited on behalf of the city council.

If above is supported, the outcomes will be:

- **Decommissioning of this existing Regional Pool and Swimming Centre.** This is already closed owing to extensive safety issues linked to the building condition, and regardless of agreed policy will remain so until Sept 2026 earliest to allow for remedial works or alternative facility to be built.
- **Confirmation of interim service arrangements.**
- **The building of an alternative facility** – Estimated to open Sept 2026 – March 2027. If approved – this will negate the impacts of the closure in the long term.

Which individuals or groups are most likely to be affected?

Circa 20,000 people were accessing the facility a week for a range of services prior to closure due to RAAC. The facility was used by residents from most wards in the city. This will impact the swimming club, children's and schools swimming tuition programmes, gym users, fitness class users, disability groups and those who used the facility as their preferred choice to complete physical activity. Protracted closure will continue with this impact against all these groups, but the long-term policy to build a new facility will resolve this.

Now consider whether any of the following groups will be disproportionately affected:

Equality Group	Note any positive or negative effects
Particular age groups	Negative for primary school age children due to a drop in availability for school swimming and swimming tuition. Alternative options will be available and developed but likely there will be a drop in availability for a period.
Disabled people	Neutral – Users will be offered alternative pools to use which include Jack Hunt Pool, Premier Fitness, Lido and Stanground Pool. Not all sessions will be able to take place due to the loss of pool space and services.
Married couples or those entered into a civil partnership	Neutral
Pregnant women or women on maternity leave	Neutral
Particular ethnic groups	Neutral
Those of a particular religion or who hold a particular belief	Neutral
Male/Female	Neutral
Those proposing to undergo, currently undergoing or who have undergone gender reassignment	Neutral
Sexual orientation	Neutral

What information is available to help you understand the effect this will have on the Groups identified above? All groups are being consulted with to help inform / shape interim arrangements.

Who will be the beneficiaries of the policy? Long term – All users groups will benefit from a purpose built replacement facility.

The policy will be adopted across the city

Has the policy been explained to those it might affect directly or indirectly?

If the policy is adopted, it will be fully communicated to all residents, so they are aware of the closure and the plans short term and longer term.

Can any differences be justified as appropriate or necessary?

Yes – The status of the Pool is such that it has to be closed long term on safety grounds. The timescale to refurbish the pool is the same as the timescale to build a new facility - The repairs are not cost effective or value for money and our policy is to develop a more effective / cost efficient site that meets better the needs of user groups.

Are any remedial actions required?

We are mitigating the impact but interim measures that will offer a reduced level of service. This includes implementing a 5-year contract from Stanground Academy to Peterborough Limited to operate an alternative pool. This will offer a service to offset some of the demand for pool space for swimming lessons and for the swimming club.

Once implemented, how will you monitor the actual impact?

Feasibility work will follow to look at a new facility and the local demands and impacts of water space.

Policy review date	Annually
Assessment completed by	Jamie Fenton
Date Initial EqIA completed	14/02/2024
Signed by Director	Rob Hill

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CABINET	AGENDA ITEM No. 12
11 MARCH 2024	PUBLIC REPORT

Report of:	Cecilie Booth, Executive Director of Corporate Services	
Cabinet Member(s) responsible:	Councillor John Howard, Deputy Leader and Cabinet Member for Corporate Government and Finance	
Contact Officer(s):	Felicity Paddick, Head of Estates	Tel. 07801 910971

ACQUISITION OF HOMES

RECOMMENDATIONS	
FROM: <i>Executive Director of Corporate Services</i>	Deadline date: <i>NA</i>
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> Approve the required capital spend, within the current approved budget including grant funding, for the refurbishment of properties already acquired and to be acquired as part of the Local Authority Housing Fund (LAHF) and Single Homelessness Accommodation Programme (SHAP) 	

1. ORIGIN OF REPORT

1.1 This report is submitted Cabinet following a referral from the S151 Finance Officer.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to approve the required spend to refurbish the recently acquired 25 properties as part of round one of the Local Authority Housing Fund (LAHF), the soon to be acquired 15 properties associated with round 2 of LAHF and the continuing acquisitions of the 25 one bedroom properties as part of the Single Homelessness Accommodation Programme (SHAP).

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.4.

To be responsible for budget planning, monitoring and expenditure/savings over £500,000, including Discretionary Rate Relief, with the exception of any time critical, operational, or routine decision, which may be determined by the relevant portfolio holder.

2.3 There is an exempt appendix attached to this report that is NOT FOR PUBLICATION by reason of paragraph 3 of Schedule 12A of Part 1 of the Local Government Act 1972 because it contains information relating to the financial and business affairs of the Council. The public interest test has been applied to the information contained within this exempt annex and it is considered that the need to retain the information as exempt outweighs the public interest in disclosing it.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	NA
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4. **BACKGROUND AND KEY ISSUES**

4.1 Peterborough City Council secured funding through the LAHF to secure homes as part of its refugee resettlement programme and in particular to support Afghanistan and Ukraine. Round 1 was completed in December 2023 and secured 25 properties with the funding. Round 2 is currently underway and a further 15 properties are to be acquired by 29th March 2024.

Peterborough City Council were also successful in securing funding for the SHAP project to purchase homes for rough sleepers who have multiple and complex needs.

Approval of the projects relating to both LAHF and SHAP was through Cabinet (July 2023) and Cabinet Member Decision Notice (November 2023) respectively.

During the funding process, a portion is factored into the budget for refurbishment spend to bring the acquired properties to the required specification before occupation. Some of the properties acquired to date require works over and above the specified works budget. However, the purchase price was negotiated down to allow for these additional works and deliver the project within the allocated budget envelope. Full details relating to the works spend is contained within the exempt annex.

Due to timescale restrictions, a main contractor, Lindum's, has been instructed, through a procurement compliant mechanism and in line with value for money, to scope and deliver the works required to some of the currently acquired properties. The approval of the overall spend will enable Lindum's to continue to deliver this as per the approved void standard and in line with Decent Home Standards.

5. **CORPORATE PRIORITIES**

5.1 Consider how the recommendation links to the Council's Corporate Priorities:

1. The Economy & Inclusive Growth
 - Homes and Workplaces – the Council is committed to providing safe and suitable housing to individuals and families as part of the refugee resettlement programme and SHAP

Further information on the Council's Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)

6. **CONSULTATION**

6.1 Consultation has taken place with Officers, CLT on the 19th February and Cabinet Policy Forum on the 26th February.

7. **ANTICIPATED OUTCOMES OR IMPACT**

7.1 The outcome will enable the Council to deliver housing properties in the required condition prior to occupation and where possible, reset the lifecycle of elements to prevent any other spend in the short to medium term.

8. **REASON FOR THE RECOMMENDATION**

8.1 Deliver recently acquired housing stock in line with Decent Home Standards

9. ALTERNATIVE OPTIONS CONSIDERED

- 9.1 The Council could choose not to accept the grant funding and therefore no proceed with the acquisition. However, this could have a detrimental impact on the Council with any further bidding opportunities.

10. IMPLICATIONS

Financial Implications

- 10.1 The allocated spend for the works identified in the properties is within a budget that has already been approved and therefore there are no additional financial implications. In the event there is underspend, a budget saving could be identified.

Legal Implications

- 10.2 The report is seeking approval for expenditure in respect of the refurbishment properties within the previously approved budget with no specific legal implications.

Equalities Implications

- 10.3 No specific implications arising from this report although where necessary Equality Impact assessments will be carried out to support decision making.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 N/A

12. APPENDICES

- 12.1 Appendix 1 – Exempt Annex

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CABINET	AGENDA ITEM No. 13
11 MARCH 2024	PUBLIC REPORT

Report of:	John Gregg, Executive Director for Children and Young People's Services PCC	
Cabinet Member(s) responsible:	Councillor Bisby, Cabinet Member for Children's Services	
Contact Officer(s):	Karen Frearson, Head of Strategic Assets, PCC	Tel. 01733 384536

DEVELOPMENT OF THE FIRST PRIMARY SCHOOL FOR GREAT HADDON

RECOMMENDATIONS	
FROM: Executive Director for Children and Young People's Services PCC	Deadline date: March 2024
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> 1. Authorises the establishment of a new primary school to be developed at Great Haddon (GHPS) and delegates authority to the Executive Director for Children and Young Person to progress with the Free School Presumption Competition to select a Multi Academy Trust operator. 2. Agrees the project budget for GHPS as set out in the PCC Capital programme included at 10.1. 3. Delegates authority to the Director of Children and Young People's Services to authorise the award of the contract for the works to construct and fit out the school in consultation with the Director of Law and Governance on all legal, finance and procurement matters. 4. Agrees that the Council calls for the land for the school site from the developer on the terms as set out in the s106 Agreement. 5. Delegates authority to the Executive Director for Children and Young Persons in consultation with the Interim Director of Legal and Governance to take all necessary steps to facilitate the decisions in recommendations 1-4 including the entering into of any necessary legal agreements. 	

1. ORIGIN OF REPORT

1.1 This report is submitted to Cabinet following a referral from CLT on 30th January 2024.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to provide background information in relation to the planned new 2FE primary School to be developed at Great Haddon (GHPS) and seek the Cabinet's approval in relation to the recommendations.

Great Haddon is located to the south of Peterborough between the A1(M) and Hampton. The site is very well connected to the major road network surrounding Peterborough, bound by the A1139 Fletton Parkway to the north, the A1(M) to the west, Great North Road to the south and A15 London Road to the east.

The site will deliver 5,350 homes, as well as employment leading to 9,000 jobs, four schools, three shopping centres and sports facilities. The first dwellings will be available from spring 2024 and comprise 2,3 and 4bedroom houses.

GHPS represents the first of four schools to be delivered as part of the wider Great Haddon development. Future schools are a Secondary and two further primary schools which are to be provided when aggregate housing numbers are met, as set out in the s106 Agreement. The new school will be fully compliant with latest government guidance including supporting children with SEND.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.5

To make decisions on actions relating to the awarding, assigning and termination of contracts over £500k, and waiving or granting exemptions to Contract Regulations where contracts are over £500k, with the exception any time-critical, operational, or routine decision, which may be determined by the relevant portfolio holder.

2.3 There is an exempt annex attached to this report that is NOT FOR PUBLICATION by reason of paragraphs 3 and 5 of Schedule 12A of Part 1 of the Local Government Act 1972 because it contains commercially sensitive details and information that is legally privileged. The public interest test has been applied to the information contained within this exempt annex and it is considered that the need to retain the information as exempt outweighs the public interest in disclosing it.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 **Statutory duties**

The Council has a statutory duty to provide a school place for every child living in its area of responsibility who is of school age and whose parents want their child educated in the state funded sector. To achieve this, the Council has to keep the number of school places under review and to take appropriate steps to manage the position where necessary. Under the Education and Inspections Act 2006, it also has to adopt a strategic role, with a duty to promote choice, diversity, and fair access to school provision.

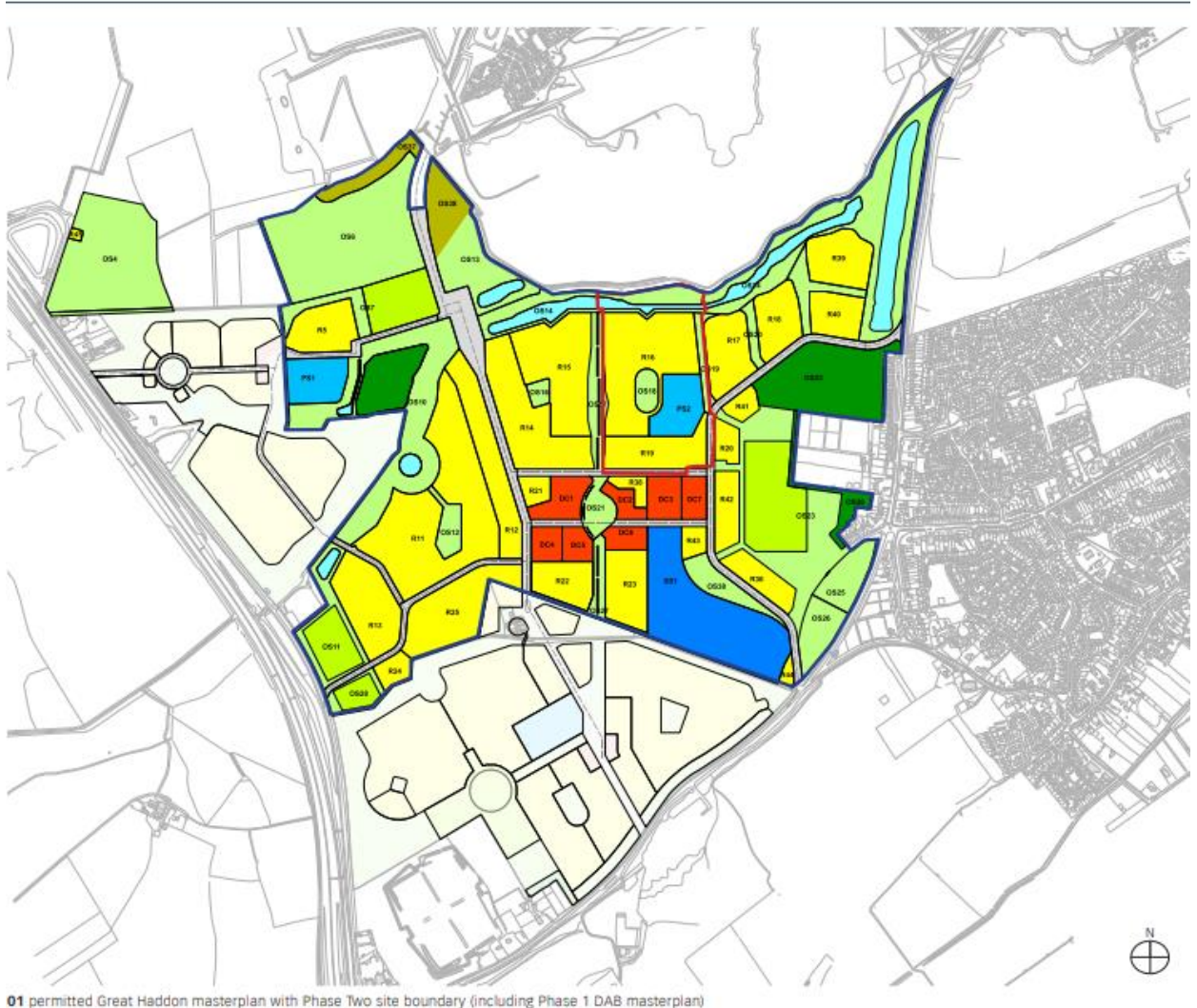
4.2 **The Process for establishing the new School.**

The Education Act 2006 made Local Authorities (LAs) commissioners, rather than providers, of new schools. There are two routes to open new schools. Either via the Department for Education's (DfE) central free school programme or the free school presumption route. GHPS will be the first school to be delivered by PCC via the Free School Presumption Competition process.

The 2011 Education Act sets out the requirements for Local Authorities with regard to the establishment of new schools. Where LAs have identified a clear, 'basic need', for a new school in their area and there is no free school proposal in play, the Council must run a competition to commission a new school. The Council has an established, joint officer/Member process for selecting its preferred school sponsor and the Regional School's Commissioner (RSC) and their head teacher reference group take this into account when reaching a decision on which potential sponsor they will recommend that the Secretary of State enters into a funding agreement with.

4.3 Land Ownership & Site Considerations

The land for GHPS is currently in the ownership of O&H who will provide a serviced site to PCC, with PCC delivering the construction of the new School. The site is shown on the extract from the Master Plan below edged in red below.



4.4 A summary of the transfer process and risks are contained in the Exempt Annex Appendix 1.

5. CORPORATE PRIORITIES

5.1 The recommendation links to achieving the following Corporate Strategy outcomes:

- Education and Skills for All
- City Priorities
- Economic & Inclusive Growth, Places & Communities

Construction of a new school will produce significant levels of emissions. Waste generated through construction will also be raised. Emissions generated through increased use of heating and electricity will rise once the school is in operation. Vehicle emissions will rise during construction.

However, travel emissions may reduce due to school pupils being able to attend a local school. There is also the opportunity for the school to be designed with energy efficiency and low carbon heating. Architects and projects managers are aware of the requirements and will ensure carbon calculations are included in design works.

6. CONSULTATION

- 6.1 Officers presented a briefing paper to CLT on 30th January 2024 and this report was considered by Cabinet Policy Forum on the 26th February 2024.
- 6.2 If this recommendations in the report are approved by Cabinet, consultation with officers at the Department of Education will take place prior to the commencement of the Free School Presumption Competition.
- 6.3 The following Councillors have been consulted:
- Councillor Ray Bisby – Cabinet Member for Children’s Services
 - Councillor Marco Cereste – Ward Member
 - Councillor Lindsay Sharp – Ward Member
 - Councillor Chris Wiggin – Ward Member

This recommendation been considered by:

- Corporate Leadership Team (CLT)
- Cabinet Policy Forum (CPF)

7. ANTICIPATED OUTCOMES OR IMPACT

- 7.1 The outcomes of approval of the recommendations in the report will be the delegation of the necessary authority to progress the definition and development of the project, specifically:
- Establish the new school and run the competition process.
 - Confirm the budget for construction of the school.
 - Provide the necessary governance delegations as set out in the recommendations section to support the development of GHPS.

8. REASON FOR THE RECOMMENDATION

- 8.1 To enable the Cabinet to be briefed on the matters surrounding GHPS, provide the necessary authority to progress the project and facilitate the development of the new School and provision of the required school places.

9. ALTERNATIVE OPTIONS CONSIDERED

- 9.1 Status quo – ‘do nothing’ – this option was rejected as the delivery of the Schools Delivery Programme (of which GHPS is the first school) is an obligation on the Council under the section 106 Agreement (dated 23 July 2018 and entered into between the Council and O&H Properties Ltd and O&H Q7 Limited) and the Council needs to comply with its statutory requirements to provide school places.

Defer calling for the land – without formally calling for the Land, the landowner may not commit to providing a serviced site and PCC will not be able to establish the timeframe for delivery of GHPS in this context.

10. IMPLICATIONS

Financial Implications

- 10.1 Budget provision has been made and approved for GHPS in the Medium-Term Financial Strategy comprising of s106 contributions and Council borrowing. Refer to appendix 2 for further detail.

Capital Programme £15m is allocated currently but it is at early feasibility stage and final budget is still to be confirmed.

Legal Implications

- 10.2 The Council has a statutory duty to provide a school place for all children living in its area. The report is seeking approval to progress this and if approved, legal advice will be sought in respect of the legal implications of implementing the decisions at each stage as set out in the recommendation.

Equalities Implications

- 10.3 Local authorities have a number of statutory duties including securing diversity in the provision of schools, increasing opportunities for parental choices, and ensuring fair access to educational opportunity.

The Public Sector Equality Duty (s149 Equality Act 2010) requires a public authority to have 'due regard' to the need to advance equality of opportunity and to take steps to meet the needs of persons.

The design of the new building must be compliant with all relevant legislation and building regulations to ensure accessibility and use for all.

Carbon Impact Assessment

- 10.4 A Carbon Impact Assessment will be completed and approved prior to any development works commencing on site.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 None

12. APPENDICES (exempt)

- 12.1 Appendix 1: Legal Summary and Risk Review
Appendix 2: GHPS Viability Study

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CABINET	AGENDA ITEM No. 14
11 MARCH 2024	PUBLIC REPORT

Report of:	Cecilie Booth (Executive Director of Corporate Services and S151 Officer)
Cabinet Member(s) responsible:	Councillor John Howard, Deputy Leader and Cabinet Member for Corporate Governance and Finance
Contact Officer(s):	Rob Atkins (Interim Head of Performance and Intelligence)

QUARTERLY PERFORMANCE REPORT – QUARTER THREE (2023/24)

RECOMMENDATIONS	
FROM: Cecilie Booth (Executive Director of Corporate Services and S151 Officer)	Deadline date: March 2024
It is recommended that the Cabinet notes the Corporate Performance Report for Quarter Three, 2023/24.	

1. ORIGIN OF REPORT

1.1 This report is submitted to Cabinet following a referral from the Corporate Leadership Team to provide a Quarterly update to Cabinet on the council’s Corporate Performance

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to provide an update to Cabinet and to provide the direction of travel on the council’s corporate performance in line with our priority outcomes as set out in the Sustainable Future City Council Strategy 2022-25:

1. The Economy & Inclusive Growth - maximising economic growth and prosperity for Peterborough as a City of Opportunity and do so in an inclusive and environmentally sustainable way, together with our city partners and communities.

2. Our Places & Communities – creating healthy and safe environments where people want to live, work, visit and play, enabled by effective community engagement and strong partnerships.

3. Prevention, Independence & Resilience - help & support our residents early on in their lives and prevent them from slipping into crisis.

4. supported by a Sustainable Future City Council - adjust how we Work, Serve and Enable, informed by strong Data & Insight capability and led by a culture of strong Leadership.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1

To take collective responsibility for the delivery of all strategic Executive functions within the Council’s Major Policy and Budget Framework and lead the Council’s overall improvement programmes to deliver excellent services.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 At its 12th October 2022 meeting, Full Council signed off the council’s “Sustainable Future City Council Strategy 2022-25”. Within it, the council has committed to deliver a Sustainable Future City Council which requires us to have an organisational structure that is built around needs, fixes the basics and delivers excellent customer services using a ‘OneCity – OnePartnership’ approach. This means looking at all aspects of not only what we do but how we do it, together with our city partners. This covers:

- How we serve – delivering excellent services to our customers and partners at all opportunities, based on their needs rather than our structures.
- How we work - maximising flexibility and minimum constraints to optimise performance in support of those who depend on what we do.
- How we enable - creating highly performing services including HR, IT, Finance, Procurement, and key capability in data & insight.

As part of those plans, we have set out a range of Key Performance Indicators which we use to track progress against our Corporate Strategy goals, measure our outcomes and track the social progress of the city. This report describes performance highlights identified from this reporting.

5. **CORPORATE PRIORITIES**

5.1 The Corporate Performance report reflects progress made against all council priorities and their associated outcomes.

1. The Economy & Inclusive Growth
2. Our Places & Communities
3. Prevention, Independence & Resilience
4. Sustainable Future City Council

Further information on the Council's Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)

6. **CONSULTATION**

6.1 This is a monitoring report only; therefore consultation is not required.

7. **ANTICIPATED OUTCOMES OR IMPACT**

7.1 The corporate performance report will support members to identify areas where improvement in performance is required.

8. **REASON FOR THE RECOMMENDATION**

8.1 The corporate performance report will support members to identify areas where improvement in performance is required.

9. **ALTERNATIVE OPTIONS CONSIDERED**

9.1 Do not publish a regular performance report – *this option was considered but rejected as it would not provide CLT and Cabinet with oversight of the council’s performance and progress.*

10. IMPLICATIONS

Financial Implications

10.1 *None*

Legal Implications

10.2 *None*

Equalities Implications

10.3 *None*

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

11.1 PCC Corporate Strategy 2022-25 – [Corporate Strategy - Peterborough City Council](#)

12. APPENDICES

12.1 *Appendix 1 – Corporate Performance Report (Quarter 3 2023/24)*

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Appendix 1

MARCH 2024 CORPORATE PERFORMANCE REPORT







KEY ACHIEVEMENTS:

- The proportion of residents holding a level 3 qualification or equivalent has increased to 57% compared to quarter 2 (53%). This shows that the current performance is better than the 2022/23 baseline.
- 63% of children achieve a good level of development at the end of the early-years foundation stage. An improving picture but it means not all children are ready for school at the age of 5. The 2022/23 baseline was 61%.
- 35% of adults in the city are at graduate level or above, compared to 33.8% nationally.
- Delivery of Education, Health and Care Plans within timescales is the highest in the East of England and amongst statistical neighbours.
- We have renewed our focus on learning and skills for adults with learning difficulties and with mental health issues. We are now measuring our progress on improving opportunities for these groups.



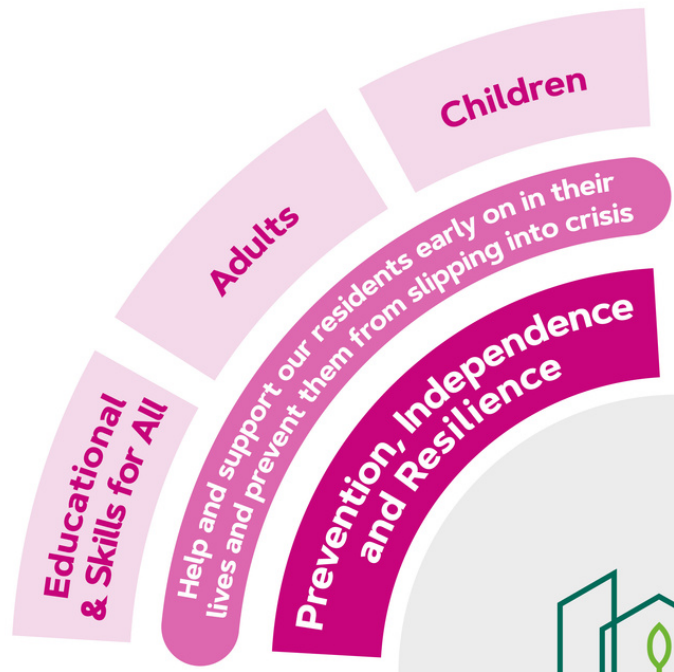
CHALLENGES:

- We need to improve our understanding of and focus on routes to employment. We are working with the City College on this.
- Number of children leaving care who are not in education, employment or training.



EDUCATION AND SKILLS FOR ALL





CHILDREN



KEY AREAS:

- The percentage of care leavers who are not in suitable accommodation has reduced compared to the last quarter – a 10.5% improvement on last quarter.
- Our focus on increasing the number of pathway plans in place for care leavers has resulted in an improvement; the majority of care leavers now have plans in place. Pathway plans support young people to leave care.
- The recent Ofsted inspection report and judgement has highlighted a number of significant challenges for our Children's Services teams and partners. We are working hard to address these.
- Percentage of schools judged 'Good' or better is 82.6 per cent - below the target of 90 per cent.
- The number of children subject to a Child Protection Plan has increased, and is above target, though this recent increase may be due to an increase in the number of children now being (appropriately) presented and discussed at child protection conferences.



CHALLENGES:

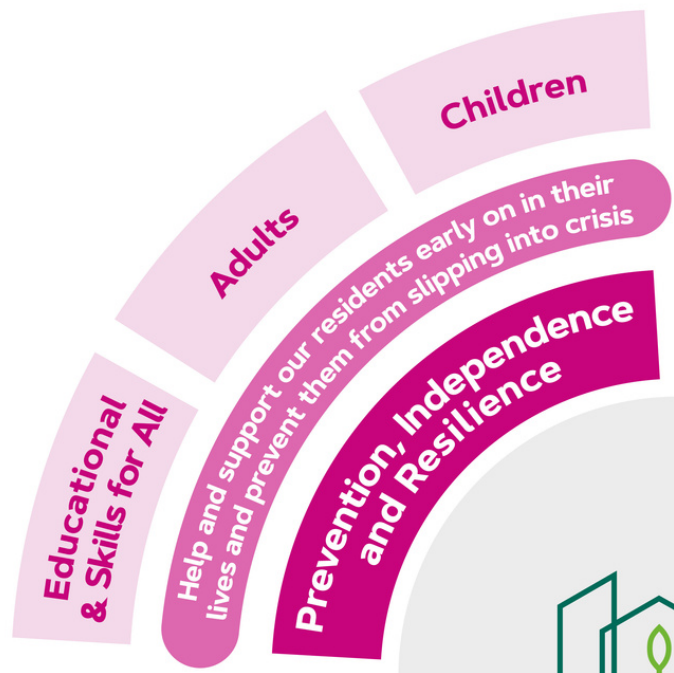
- Demand for services increasing, particularly those needing support or people reporting concerns.

KEY ACHIEVEMENTS:

- The percentage of older people supported with a community package as opposed to a care home increased to 67.5%, falling just short of the 68% target. The number of permanent admissions to care homes also reduced.
- Number of carer assessments or reviews has increased to 101.9 compared to quarter 2 of 60.7. This is a percentage increase of 67.8%.
- We exceeded the target on both Making Safeguarding Personal targets with 90% being asked for their preferred outcome and 95% fully or partially achieving their outcomes.
- We have exceeded the target for the number of people receiving a reablement service in the last 12 months, with 761 people receiving reablement and 572 fully completing their reablement.
- 82% of those completing reablement since April 2023 required no further long-term care and support, higher than our target of 77.5%.

CHALLENGES:

- We are still below our target for the number of carer assessments or reviews, and it remains an area of focus.
- Creation of a strategic lead role for carers will encourage a focus on increasing support offered to carers further in Q4.



ADULTS



KEY ACHIEVEMENTS:

- Culture and leisure facilities visits - Flag Fen and Museum volunteer hours have increased over the past quarter. Spend per head increased at both Flag Fen and Museum in past quarter.
- Cost of living support - Demand has continued to be high for support under cost of living. Up to 31 December, the following has been delivered:
 1. 9,624 vouchers issued totalling £579,000.
 2. 9,004 vouchers issued for food.
 3. 620 vouchers issued for utilities.
 4. 500 clients supported with income maximisation advice, resulting in an average client income uplift of £1,100.
 5. 115 clients provided with debt advice
- We hosted a successful Christmas light switch on event this quarter, with over 2,000 people attending, and various other Christmas activities across the city centre including the ice rink.

- Our CCTV service has responded to 2,422 incidents across the city which led to 833 arrests being made by Cambridgeshire Police.
- Our problem-solving group investigated and resolved 15 anti-social behaviour cases in the last quarter.

CHALLENGES:

- The continued closure of the Regional Fitness and Swimming Centre has caused a reduction in availability for swimmers, although this has been mitigated to a degree through arrangements with other facilities.
- Continue to work in partnership to improve the experience for visitors to our city centre, including tackling anti-social behaviour and ensuring a diverse retail and leisure offer.
- The Household Support Fund is due to end on 31 March 2024 with no announcement from Government on whether this will be extended. Work is underway with voluntary sector partners who have been funded by the scheme to explore alternative models.



PLACES & SAFETY



KEY ACHIEVEMENTS:

- 87% of compliance interventions in businesses visited by our regulatory services led to a positive outcome, with businesses becoming broadly compliant within 3 months of first contact thereby enhancing the safety of their customers and staff.
- Occupancy of the fixed stalls/leases in the new market remains at 100%.
- The continued development of our new Local Plan will ensure that there is ample employment growth potential for our residents and businesses.

- Our application to introduce a selective licensing scheme for privately rented housing in certain parts of the city has been approved by the Government. The scheme will launch in March following the required pre-launch period.

CHALLENGES:

- Improving our night-time economy offer in both the city centre and our neighbourhoods.
- Although it is positive that regulation around single use plastics has increased, this does place increased regulatory burdens on the council.



LIVES & WORK





KEY ACHIEVEMENTS:

- 78% of children achieved a good level of development by the age of 2.5 years.
- GP practices have been able to return to doing NHS health checks and the majority are meeting or exceeding targets.
- More opiate clients and alcohol clients are in treatment, with 1,730 clients in treatment in 22/23 by October (this is the latest available data), a 18.9% increase compared to the 21/22 baseline. Peterborough has been identified as a high performing area and is being visited by the Office for Health Improvement and Disparities so central government can hear more about how this has been achieved.
- Successful completions for alcohol treatment have improved but more progress is required to meet top quartile performance which remains 7.53% above local performance at quarter two 22/23.



CHALLENGES:

- 39% of children are overweight or obese by Year 6 (aged 10-11) – this remains an area of focus.
- It has taken longer than expected to reach micro-elimination of HEP C. This is on track to be achieved over the next 6 months.
- Only 59% of the adult population are active (150+ minutes exercise per week). This is lower than we'd like.
- Recruitment to roles within the Healthy Child Programme, such as qualified health visitors and school nursing, remains challenging, however performance against mandatory checks is rapidly improving.
- Although health checks are recovering, there is still underfunding for this service which means that not all those eligible are being invited for a check. There is a plan to address this over the next three years.



HEALTH & WELLBEING





KEY ACHIEVEMENTS:

- There has been an increase in recycling - 42.3% compared to last quarter. The waste and recycling education team is now in place, and recycling rates are starting to increase as a result.
- 3,850 trees are currently being planted across the city, with planting to be concluded by 31 March. Work has been funded from external grants and the planting will include one Tiny Forest (600 trees in an area the size of a tennis court).
- Recycling rate is 42.3% which is an improvement on this period in 2022/23 but is behind the target of 50%. This is not unexpected as the new waste and recycling team has not long been in place.
- The council's Net Zero roadmap is being developed ahead of adoption planned for the summer. This is to ensure the council meets its net zero target by 2030.

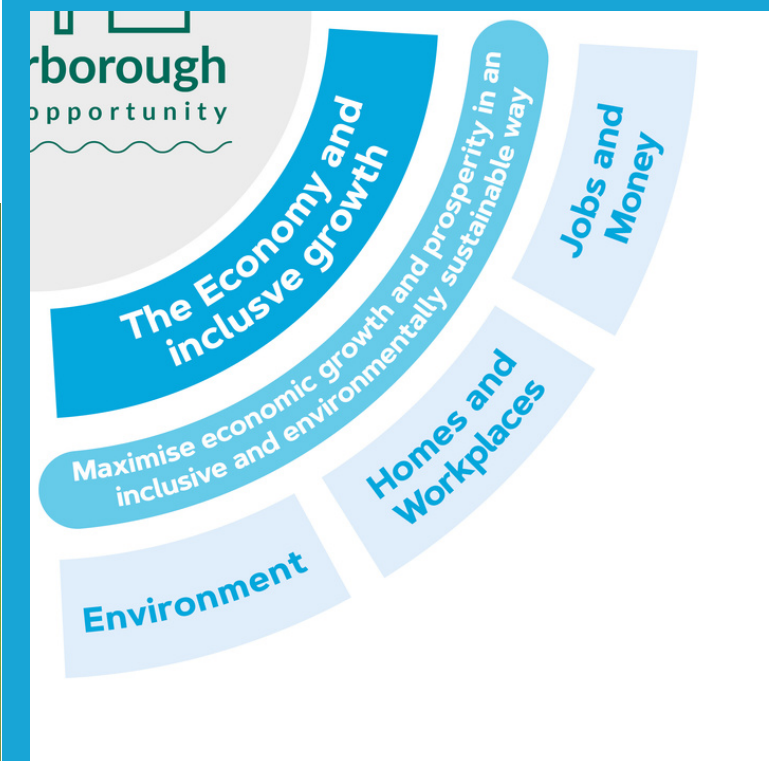
- Work will commence this quarter to engage partners and roll out our citywide Carbon Literacy training programme.

⚠️ CHALLENGES:

- The 2022/23 residual (black bin) total figure was 554.73kg per household. If figures remain in the region of 140kg for the next quarter the cumulative yearly figure will be around 590kg per household, 40kg above the target of 550kg per household per year.
- Fly tipping incidents are consistent quarter by quarter, but the numbers have increased compared to the previous year. If they continue to follow this trend in Q4 the target of 8082 will be exceeded.



ENVIRONMENT





KEY ACHIEVEMENTS:

- Our six-point homelessness prevention delivery plan continues to be prioritised. Levels of B&B usage are at their lowest for several months, although there is still more work to be done to remove B&B use completely.
- 54% of domestic properties are rated Energy Performance Certificate band C or above. This remains stable.
- This quarter's forecast shows that 313 new affordable homes are forecast to be delivered this financial year.
- Consultation is continuing on the new Housing Strategy, closing on 4 March.

- Work is continuing, on target, on the development of the new Local Plan.
- Local Authority Housing Fund - we have met our round one target of purchasing 25 properties for refugee resettlement. Work is now underway to get the properties ready for occupation.



CHALLENGES:

- We have seen a substantial increase in homeless presentations over the past year placing significant demand on the service and on available housing stock
- Although slightly reduced this quarter compared to last, the number of people sleeping rough is still too high.



HOMES & WORKPLACES





KEY ACHIEVEMENTS:

- Launched the new Peterborough Investment Prospectus which describes the scale and ambition of our economic growth potential.
- Number of people aged 16-64 in employment is currently 78% - a slight increase compared to last quarter and our target is 83%.
- The number of new enterprises has increased compared to the last quarter. A net total of 306 new businesses were registered in Peterborough during this quarter.



CHALLENGES:

- There are currently 12,687 people in-work claiming Universal Credit. This has increased by 5.1 per cent since quarter 2 (12,062).
- As some of the economic benefits of our activity will not be realised in the very short term, we need to work with our partners in the Combined Authority, the Chamber of Commerce, and the Department for Work and Pensions to ensure that opportunities to support businesses to thrive are taken up.
- Attracting and securing suitable funding, to both promote the city and to deliver business support interventions.

PETERBOROUGH
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TALKING 'BOU REGENERATION



JOBS & MONEY



KEY ACHIEVEMENTS:

- **83.5% Council Tax collected**; this is an increase compared to last quarter of 56.4%. It is 0.58% below target for this point of the year.
- **83% Business Rates collected**; this is an increase compared to last quarter of 55.9% though slightly lower than at this point last year. There is a high degree of confidence the final year-end target of 97.8% will be overachieved.
- **92% of savings identified for the current financial year delivered or on track for delivery against original plan. Target is 100% by year end.**
- **94% of invoices are paid within 30 days of receipt. This is close to, but below target.**
- **51% of all suppliers used are within Peterborough.**

- **Staff Survey - all workshops to review findings are now booked in. There are eight workshops across all areas with action plans being created**

CHALLENGES:

- **At the end of Q3 the council is forecasting to overspend by £2m (£6.4m at Q2), against a net revenue budget of £213m. This overspend is largely attributable to a rise in the need for children's placements, in homeless presentations and children requiring Home to school transport. There has been a huge focus on bringing this position in line with budget across the whole organisation, which is proving to make an impact.**
- **92% of savings are currently categorised as delivered or on track, with 8% categorised as amber. This is monitored through a monthly capital and savings board.**



HOW WE WORK





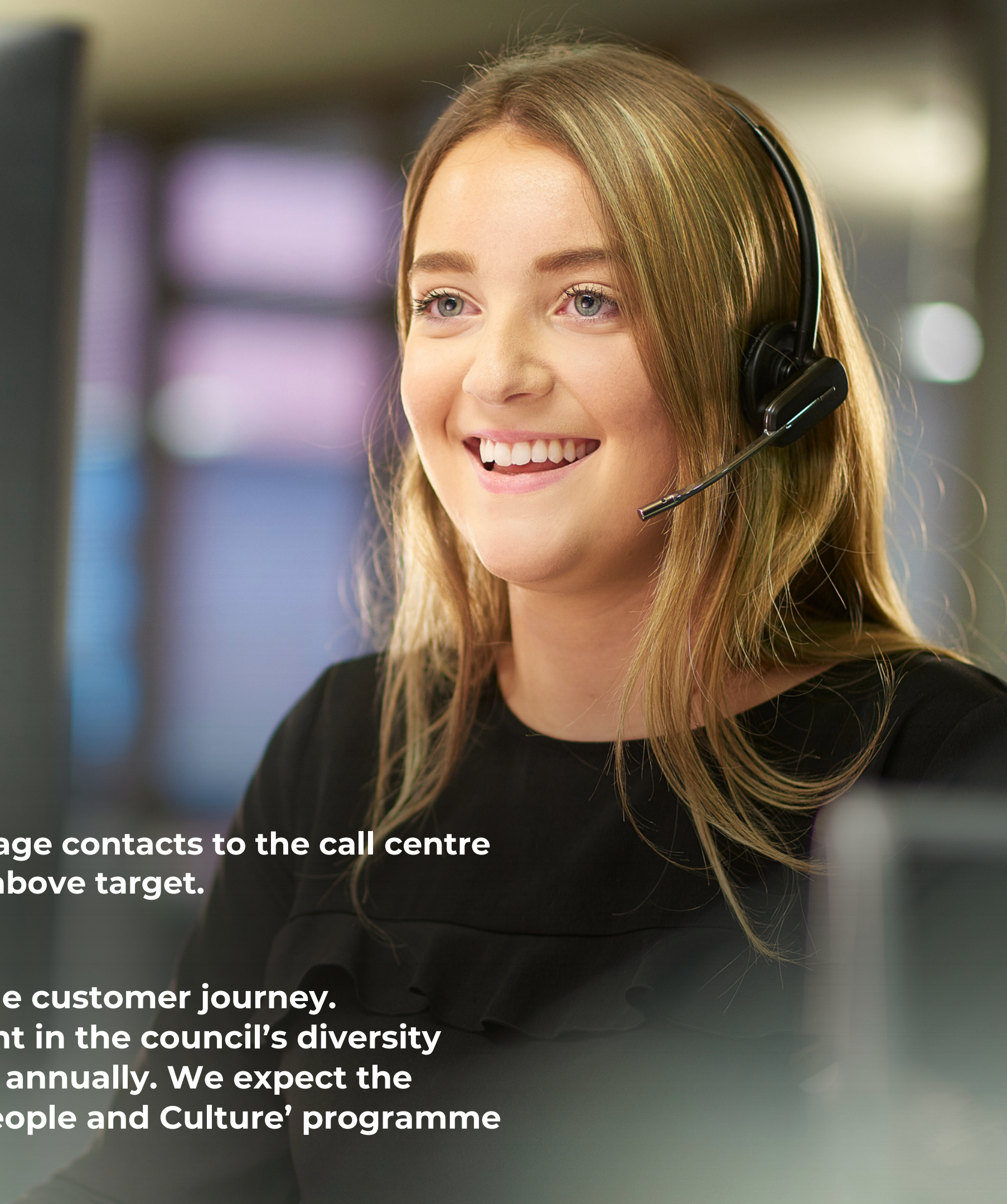
HOW WE SERVE

KEY ACHIEVEMENTS:

- Despite a slight decrease, the percentage contacts to the call centre resolved at first contact remains well above target.

CHALLENGES:

- Further work is needed to improve the customer journey.
- We have not yet seen an improvement in the council's diversity profile this year. This data is reported annually. We expect the continuing implementation of the 'People and Culture' programme to have a positive impact on this.



KEY ACHIEVEMENTS:

- 88% of Freedom of Information requests responded to within 28 days. This is an increase on Q2. Almost 300 responses issued.
- On average 7 days lost to absence per employee (rolling 12 months). This is the same position as last year.
- We have agreed the recommendations of the Centre for Governance Diagnostics Report and have started monitoring progress towards achieving them.

CHALLENGES:

- Recruitment and retention of staff remains challenging.



HOW WE ENABLE





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**OFFICE FOR LOCAL
GOVERNMENT**



KEY OBSERVATIONS:

- In December 2023 the Office for Local Government (OFLOG) started reporting on a range of Local Authority Key Performance Indicators (KPIs):
- There were 27 KPIs published for Peterborough, covering Finance, Roads, Adult Social Care, Planning and Waste Management:
 - The KPIs where Peterborough performed better than our 'near neighbour' group were:
 - upheld complaints
 - percentage of planning applications overturned on appeal
 - household waste recycling
 - road maintenance
- Three KPIs which were below our 'near neighbour' group related to Peterborough's percentage debt, debt servicing and spending – our response to these is covered in detail in our financial reporting and planning. The other KPI which was below our 'near neighbour' group relates to our workforce turnover rate, which is being addressed through our People and Culture programme.
- There were 17 KPIs where Peterborough's performance was broadly similar to other authorities in our 'near neighbour' group.



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